



Dublin Police Services

Taxi Owner/Driver

Application

Requirements & Instructions

Dublin Municipal Code 6.76



In accordance with Dublin Municipal Ordinance 6.76.060, it shall be unlawful for any owner or driver who is substantially located in the city to operate in the city unless the owner thereof applies for and obtains, a valid, unrevoked owner's permit, in writing, from the Chief of Police.

To be eligible for a Taxi Owner/Driver Permit, the following requirements must be met:

- 1) Any owner who drives, operates, causes, or permits to be operated, any taxicab in the City shall maintain ability to respond in damages as required by Section 16500 of the California Vehicle Code (See Section 6.76.020 a&b of the City Ordinance for specific insurance coverage required).
- 2) Every taxi meter used by any taxi cab in the City shall be of a type and design approved by the Chief of Police and shall be so located in the taxicab as to render its figures visible to the passengers. Such taximeters shall be subject to inspection periodically by the Chief of Police. Should any taximeter prove to be inaccurate, it shall be replaced with one approved by the Chief of Police or be adjusted to his/her satisfaction.
- 3) The owner of every taxi cab shall at all times keep on file with the Chief of Police an up-to-date schedule of fares charged for carrying passengers and it shall be unlawful to charge other than the schedule of rates of fares, surcharges or excess mileage charges filed with the Chief of Police. The driver of any taxicab shall give a receipt, upon request of any passenger, for the fare paid by such passenger.
- 4) Every taxicab shall have the permit conspicuously displayed in full view of the passenger or passengers, which shall include the name and photograph of the driver, date of expiration of the permit, and the name of the employer for which the driver is authorized to operate a vehicle.
- 5) The company shall notify the passenger of the applicable rate prior to the passenger accepting the ride for walkup rides and street hails. The rate may be provided on the exterior of the vehicle, within an application of a mobile telephone, device, or other internet-connected device, or it may be clearly visible in either print or electronic form inside the taxicab.

Please refer to Dublin Municipal Code 6.76 - Taxicabs - for detailed information regarding requirements.

The fully completed Taxi Owner/Driver Permit Application form **must be accompanied** by the following:

Two 2" x 2" color photos;

Completed Live scan fingerprints;

Statement of Necessity and Convenience;

Certificate of Liability Insurance which lists EACH fleet vehicle by VIN# and names the City of Dublin as Additional Insured (each year);

Copy of valid California Driver's license;

Current vehicle registration and smog certification;

Certification for Controlled Substances (See list of certified consortia's)

Application Fee of \$291.00 (non-refundable)

Once the Owner's Permit Application is approved, the following **must be submitted**:

Copy of current City of Dublin Business License;

Photograph of each fleet vehicle depicting color scheme and markings;

Safety / Registration information for **EACH** fleet vehicle;

Brake and Light Certification from a mechanic certified by the State of California, Department of Consumer Affairs, Bureau of Automotive Repairs; and

Certification of inspection of rate meter from Alameda County, Weights and Measures.

If you have questions about the application for or other permit requirements, please contact Police Services at 925-833-6670 during regular business hours, (8:00 AM to 5:00 PM, Monday through Friday).

As the owner of a taxi company, Government Code Section 53075.5(D) requires that the business owner notify the City upon termination of a driver's employment.

Processing of your application may take up to 6 weeks. You will be notified by telephone when your permit is ready for pick-up. Please note that your application form and payment WILL NOT be accepted by Dublin Police Services staff unless all of the above requirements have been met and any NON-REFUNDABLE fees are paid .

List of online consortia's offering tests in or near Dublin, California

Online Dot Consortium

Part of [Inout Labs](https://www.inoutlabs.com/lab-locator/) – Testing Locations searchable: <https://www.inoutlabs.com/lab-locator/>

Express Labs

Testing Locations searchable: <https://expresslabs.com/search-collection-sites>

National Drug Screening, Inc.

Testing Locations searchable: <https://www.nationaldrugscreening.com/testing-locations.php>

US Drug Test Centers

Testing Locations searchable: <https://www.nationaldrugscreening.com/testing-locations.php>

ConsortiumPool.com

Includes access to over 10,000 FMCSA-approved testing locations nationwide (LabCorp and Quest Diagnostics, which both have locations nearby; see section below)

Disclaimer: Applicants are responsible for ensuring compliance with all applicable United States Department of Transportation (DOT) Federal Motor Carrier Safety Administration (FMCSA) regulations.

Nearby Testing Locations

(Part 40 Code Fed. Regulation and Cal. Govt. Code Section 53075.5. The applicate is responsible for associated testing fees.)

Valleycare Occup. Health Systems Dublin

4000 Dublin Blvd
Dublin, California

Quest Diagnostics-Castro Valley

20400 Lake Chabot Rd Ste 101
Castro Valley, California

Quest Diagnostics-Pleasanton

5720 Stoneridge Mall Road
Pleasanton, California

CheckPoint Inc. Hayward

24326 Mission Blvd.
Hayward, California

LabCorp San Ramon

2301 Camino Ramon STE 108
San Ramon, California

Pleasanton Urgent Care Pleasanton

3128 Santa Rita Rd
Pleasanton, California

In the case of a self-employed independent driver, the test results shall be reported directly to the City of Dublin at the following address:

**Attention: City of Dublin Traffic Sergeant
6361 Clark Avenue
Dublin, CA 94568**

COMPANY INFORMATION

Company Name: _____

Company Address: _____

Company Phone: _____

OWNER INFORMATION

Owner's Name: _____

Residence _____

Address: Contact _____

Phone: _____

Do you have any Criminal Convictions? ☐ Yes ☐ No

If YES, please describe:

Do you have any Traffic Violations and/or Accidents? ☐ Yes ☐ No

If YES, please describe:

VEHICLE INFORMATION

No. of Vehicles: _____ Color Scheme: _____

Schedule of Rates: _____

VIN # for ALL vehicles in fleet:

INSURANCE INFORMATION

Insurance Carrier: _____

Coverage Amounts: _____

Failure to disclose criminal or driving history can result in permit being denied, suspended or revoked. I understand that the initial application fee of \$291.00 (and additional cost of fingerprints, if necessary) is NOT refundable.

Owner's Signature: _____

Date: _____