



**DUBLIN**  
CALIFORNIA

Special Meeting of the  
**CITY DISASTER COUNCIL**

Tuesday, March 19, 2024

Location: Bray Community Room  
(Regional Meeting Room)  
100 Civic Center  
Dublin, CA 94568

**SPECIAL MEETING AGENDA**  
**March 19, 2024**  
**7:00 p.m.**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PUBLIC COMMENT**
- 4. CONSENT CALENDAR**

**4.1 Approval of the May 24, 2022 Special Disaster Council Meeting Minutes**

The Disaster Council will consider approval of the minutes of the May 24, 2022 Special Disaster Council Meeting.

**STAFF RECOMMENDATION:**

Approve the minutes of the May 24, 2022 Special Disaster Council Meeting.

- 5. ACTION ITEMS**

**5.1 Approval of Dublin CERT Academy**

The Disaster Council will consider approving the Dublin Community Emergency Response Team (CERT) Academy. Disaster Service Worker activities such as this training require prior approval by the City's Disaster Council pursuant to 19 CA Code of Regs 2573.1(b)(2).

**STAFF RECOMMENDATION:**

Approve the Dublin Community Emergency Response Team (CERT) Academy.

- 6. ADJOURNMENT**

This AGENDA is posted in accordance with Government Code Section 54954.2(a)

If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact the City Clerk's Office (925) 833-6650 at least 24 hours in advance of the meeting.



## STAFF REPORT DISASTER COUNCIL

**DATE:** **March 19, 2024**

**TO:** Honorable Mayor and City Councilmembers

**FROM:** Linda Smith, Director of Emergency Services

**SUBJECT:** Approval of the May 24, 2022 Special Disaster Council Meeting Minutes

*Prepared by: Jordan Foss, Management Analyst II/EOC Coordinator*

### **EXECUTIVE SUMMARY:**

The Disaster Council will consider approval of the minutes of the May 24, 2022 Special Disaster Council Meeting.

### **STAFF RECOMMENDATION:**

Approve the minutes of the May 24, 2022 Special Disaster Council Meeting.

### **FINANCIAL IMPACT:**

None.

### **DESCRIPTION:**

The Disaster Council will consider approval of the minutes of the May 24, 2022 Special Disaster Council Meeting.

### **STRATEGIC PLAN INITIATIVE:**

None.

### **NOTICING REQUIREMENTS/PUBLIC OUTREACH:**

The City Disaster Council Agenda was posted.

### **ATTACHMENTS:**

- 1) May 24, 2022 Special Disaster Council Meeting Minutes



**DUBLIN**  
CALIFORNIA

**Special Meeting of the**  
**CITY DISASTER COUNCIL**

Tuesday, May 24, 2022

Location: Electronic Methods

**SPECIAL MEETING MINUTES**

**May 24, 2022**  
**9:00 a.m.**

**ATTENDEES PRESENT:**

Melissa Hernandez, Chair  
Linda Smith, Director of Emergency Services  
Colleen Tribby, Assistant Director of Emergency Services  
John Stefanski, Emergency Operations Center Liaison  
Lisa Hisatomi, Finance Section Chief  
Jeff Baker, Planning & Intelligence Section Chief  
Jackie Dwyer, Logistics Chief  
Lincoln Casimer, ACFD  
Jill Dutchover, ACFD  
Cierra Fabrigas, Executive Assistant

**ATTENDEES ABSENT:**

Bonnie Terra, Operations Section Chief

**I. CALL TO ORDER**

The meeting was called to order at 9:00 a.m. by Mayor Hernandez.

**2. PLEDGE OF ALLEGIANCE**

Members of the City Disaster Council recited the pledge of allegiance.

**3. PUBLIC COMMENT**

There were no public comments.

**4. ACTION ITEMS**

**4.1 Approval of Dublin CERT Skills Trainings**

EOC Liaison Stefanski provided a brief explanation of the training and the need for the Disaster Council to pre-authorize the trainings. Additional information was provided in the attached Staff Report regarding the CERT Skills Trainings.

Motion by Director of Emergency Services Smith, seconded by Chair Hernandez.

Ayes: Hernandez, Smith, Tribby, Baker, Dwyer, Hisatomi.

The City Disaster Council approved the CERT Skills Trainings, as presented, scheduled for August 13 and in Quarter 3 of 2022.

## **5. ADJOURNMENT**

Mayor Hernandez adjourned the meeting at 9:03 a.m.



## STAFF REPORT DISASTER COUNCIL

**DATE:** **March 19, 2024**

**TO:** Honorable Mayor and City Councilmembers

**FROM:** Linda Smith, Director of Emergency Services

**SUBJECT:** Approval of Dublin CERT Academy

*Prepared by: Jordan Foss, Management Analyst II/EOC Coordinator*

### **EXECUTIVE SUMMARY:**

The Disaster Council will consider approving the Dublin Community Emergency Response Team (CERT) Academy. Disaster Service Worker activities such as this require prior approval by the City's Disaster Council pursuant to 19 CA Code of Regs 2573.1(b)(2).

### **STAFF RECOMMENDATION:**

Approve the 2024 Dublin CERT Academy.

### **FINANCIAL IMPACT:**

The City contracts for Fire Services with Alameda County Fire Department (ACFD). This contract includes the costs for ACFD to provide disaster preparedness training and support, which includes support for the City's CERT Program.

### **DESCRIPTION:**

In 2021, the City launched the Community Emergency Response Team (CERT) Program. CERT is a nationally supported initiative, organized by the Federal Emergency Management Agency (FEMA). Dublin's CERT Program is coordinated through the Alameda County Fire Department (ACFD), who manages CERT Academies. In 2021 and 2022, the City CERT Skills Trainings were completed via a hybrid approach due to the COVID-19 pandemic. For this year's program, ACFD is returning to the traditional method of in-person classes for their academies.

Pursuant to the California Code of Regulations, Title 19, Section 2573(b)(2), the accredited disaster council (i.e., City Disaster Council) shall ensure disaster training is approved, documented, and supervised, and shall ensure disaster training is commensurate with the duties of the disaster service worker volunteer. CERT members are considered Disaster

Service Worker (DSW) volunteers.

The CERT Academy will take place over three days and will be held on Thursday, March 21, Saturday, March 23, and Saturday, March 30. The Academy will be held at the Alameda County Office of Emergency Services building. The proposed agenda for the training can be found in Attachment 1. ACFD Emergency Preparedness Manager Lincoln Casimere will oversee the training, with assistance from other ACFD Staff.

**Next Steps**

Following approval by the Disaster Council, ACFD will proceed with holding the 2024 Dublin CERT Academy.

**STRATEGIC PLAN INITIATIVE:**

None.

**NOTICING REQUIREMENTS/PUBLIC OUTREACH:**

The City Disaster Council Agenda was posted.

**ATTACHMENTS:**

- 1) Draft Agenda for 2024 Dublin CERT Academy

## CERT Academy 2024 3-Day Agenda

<b>Day 1 (Thurs evening 6-9 pm)</b>	<b>Elapse</b>	<b>in min</b>	<b>Start</b>	<b>Stop</b>	<b>Notes</b>	<b>Slides</b>
Registration and backpacks	15'	15	18:00	18:15		
Introductions	10'	10	18:15	18:25		
<i>Disaster Prep</i>	2h 40'	160	18:25	21:05	includes a 10'break at a convenient stopping point	1-43
<b>Day 2 (Sat all day 8-5)</b>	<b>Elapse</b>	<b>in min</b>	<b>Start</b>	<b>Stop</b>	<b>Notes</b>	<b>Slides</b>
Homework and Review	15'	15	8:00	8:15		
<i>CERT Organization</i>	1h 5'	65	8:15	9:20		44-67
Break	10'	10	9:20	9:30		
<i>Med Ops 1</i>	2h 30'	150	9:30	12:00		68-118
Lunch	1h	60	12:00	13:00		
<i>Med Ops 2</i>	1h 15'	75	13:00	14:15		119-145
Break	10'	10	14:15	14:25		
<i>LSAR</i>	2h 30'	150	14:25	16:55		203-253
<b>Day 3 (Sat all day 8-5)</b>	<b>Elapse</b>	<b>in min</b>	<b>Start</b>	<b>Stop</b>	<b>Notes</b>	<b>Slides</b>
Homework and Review	15'	15	8:00	8:15		
<i>Disaster Psychology</i>	1h 25'	85	8:15	9:40		146-169
<i>Fire/Utilities</i>	3h	180	9:40	12:40	includes a 10 break at a convenient stopping point	170-202
Lunch	45'	45	12:40	13:25		
<i>Terrorism</i>	1h	60	13:25	14:25		255-277
Review/Exam	30'	30	14:25	14:55		
Drill	1h 30'	90	14:55	16:25		
<i>Hot Wash/Evaluations</i>	25'	25	16:25	16:50		
Graduation	10'	10	16:50	17:00		