

Community Task Force
April 29, 2021
Follow-up Questions

1. Are there any status updates on changes to Splatter to be more of a Multi-Cultural Event?
 - a. Staff has no updates on this.
2. Can you provide a complete list of all Annual events, including all holiday related events?
 - a. Attached. Events pertaining to Dublin Pride can be found here:
<https://dublin.ca.gov/215/Dublin-Pride-Volunteer-Day#:~:text=Saturday%2C%20April%2024%2C%202021%2C,local%20and%20State%20health%20guidance.>
3. In terms of our various programs and contract instructors: Are we having difficulty filling time slots for programs. Or are we completely booked for programs?
 - a. We are not having difficulty filling time slots but there is available space for additional programs and contract instructors.
4. We do not track demographic information for our Contract Instructors. Is there any reason for this?
 - a. We ask gender and age. There is no specific reason we do not track demographic information.
5. We do not track demographic information for our participants. Is there any reason for this?
 - a. There is no specific reason we do not track demographic information for participants.
6. Would it be possible to see what the geographic distribution of participants in our programs? In other words, how many of our participants live in East vs. West Dublin?
 - a. The City's registration system does not have the reporting capability to determine East v. West Dublin participation.
7. How are prices set for programs? How are contract instructors paid?
 - a. All contract instructors set their own prices. Federal IRS rules regarding contracting for courses prohibit the City from setting course prices.
 - b. The City of Dublin provides payment after receipt of services. No advance payments will be made. Contractors can expect to receive payments up to thirty (30) business days after their course has ended.
 - i. Contract Instructor payments shall be based on the number of students enrolled at the end of the course.
 - c. Contractor Manual details this information for prospective contractors:
<https://www.dublin.ca.gov/DocumentCenter/View/14167/Contract-Instructor-Manual-with-Appendices?bidId=>
8. Could you please provide a copy of the surveys we use to solicit feedback?
 - a. Questions (Excellent, Good, Fair, or Poor Rating Scale)

- i. Thank you for your participation in a Dublin Parks and Community Services recreation activity or class. You may have signed up for more than one recreation activity or class at one time. How would you rate your overall experience?
- ii. My expectations for this activity or class were met.
- iii. The activity or class instructor was professional, friendly, and attentive.
- iv. City of Dublin staff were professional, friendly, and attentive.
- v. Please leave any additional comments, suggestions or concerns. (Open Ended)

9. Who handles security for our events?

- a. DPS for events during the daytime. Private overnight security for some events. For example, if the city needs assistance watching equipment overnight, security will be brought in to ensure no damage or theft occurs.

10. What are the factors that go into deciding that a commission needs to be created (e.g., a need in the community, etc.)? Who creates the commission? City Council?

- a. Commissions are generally created by an action of the City Council (Resolution or Ordinance). Planning commission is established by State law.
- b. There needs to be a long-term, and ongoing purpose, directly related to a function of the City Government, where the City Council needs another body to advise the City Council on a specific subject area.

11. Regarding recruitment/outreach efforts, are these done in multiple languages? How are these communicated to those who are vision impaired?

- a. Recruitment/Outreach efforts have not been done in multiple languages. Information regarding recruitment/outreach is on our website in a non-pdf version, which is meet accessibility requirements (e.g., website reader). Additionally, if people have difficulty submitting an application, staff is available to assist those who need assistance. Notice says to contact City Clerk for assistance.

12. Is any demographic data collected during the application process?

- a. Demographic data is not collected during the application process. The Application process only collects contact information. Demographic data is collected for those appointed to the commissions. This data is available in the PowerPoint from the April 8th Task Force Meeting.

13. Is demographic representation of the City's population considered when placing people on commissions? If so, how? Are there formal criteria/guidelines in place that are followed?

- a. All commission appointments are made by the mayor, subject to approval by the City Council. Pursuant to Government Code, the mayor retains the full authority to make appointments using the criteria they deem appropriate. There are no formal criteria or guidelines in place for appointments.