



City of Dublin

Cricket Batting Cages Facility

Reservation Policies, Rules and Fee Schedule

1. Rental Categories

- **Public Agencies:** Agencies serving the City of Dublin including Alameda County, Dublin San Ramon Services District (DSRSD), Dublin Unified School District, etc.
- **Dublin Sports League Organizations:** Organized sports league groups with current IRS non-profit status, whose membership is open to the public, and are sanctioned by the City of Dublin. The submission and approval of a "Dublin Sports League Organization Verification Form" must be on file with the City. The organization's participants residency status must coincide with residency rates below and must provide current team rosters:
 - *Youth Sports League Organizations – at least 75% Dublin residents.*
 - *Adult Sports League Organization – at least 51% Dublin residents.*
- **Non-Profit Organizations:** Organized non-profit groups with current 501(c) (3) or 501(c)(4) IRS status. The submission and approval of a "Non-Profit Organization Verification Form" must be on file with the City.
 - Groups applying under the Non-Profit Organization classification must have an "Organization Verification Form" on file and include the following documents:
 - 1) Bylaws
 - 2) Current I.R.S. Tax Exemption Letter
- **Resident:** Individuals must reside or own property within Dublin City Limits.
- **Non-Resident:** Individuals not residing or owning property within Dublin City Limits.
- **Commercial Use:** Companies or individuals whose events have an admission fee or include the sale of goods and/or services.

2. Insurance Certificate

For rentals that are for Public agencies, Dublin Sports League Organizations, Non-Profit Organizations and commercial uses, all applicants shall provide the City of Dublin with a valid Certificate of Liability including the endorsement page written through carriers acceptable to the City of Dublin. Such certificate shall provide bodily injury and property damage liability protection at a *minimum of \$1,000,000 per occurrence*. The applicant must be specified as the insured. The certificate shall name the "City of Dublin, its officers, employees, agents and volunteers" as an "additional insured" in conformance with the hold harmless agreement and the applicant's insurance shall be *primary to any insurance carried by the City of Dublin and/or the Dublin Unified School District*. The certificate shall be properly executed with the original signature of the authorizing agent of the insurance company. *Note: Please contact your insurance provider to check if your homeowner's policy may be extended to cover your facility rental.*

3. Cancellations, Changes and Refunds

- Refunds and credits are not issued for unused rental hours.
- Occasionally, it may be necessary for the City to reschedule or cancel a request previously approved. In this event, the group or individual will be given as much advance notice as possible.
- Cancellation requests must be made in writing by the applicant and sent via email to recreation@dublin.ca.gov.
- Refunds for cancellation requests will be handled as follows:

| 30 days or more before rental date | 29 days to 11 days before rental date | Rainouts |
|--|--|---|
| Full rental fees refunded, minus \$5 processing fee. | 50% of rental fees will be refunded, minus \$5 processing fee. | Credit will be issued for cancellations due to rain if the office is notified within 48 hours (via phone or email) after scheduled rental date. |

- No refund or credit will be issued for a cancellation of pre-booked hours within ten (10) business days of the rental date.
- Adding or reducing hours fewer than ten (10) business days prior to the rental will only be accepted with Department approval. In each case, an administrative fee of \$5 will apply for each addition.

4. General Rules

- Each renter must provide their own equipment.
- Rental hours of use must include the amount of time needed, including set up and clean up.
- Renter must vacate by the time specified on the Cricket Batting Cages Facility rental receipt.
- Batting cages are open to walk-on users on a first come, first serve basis, if not previously reserved.
- For walk-on use, there is a 1-cage, 1-hour limit per user or user group when players are waiting.
- Walk-on users must vacate the batting cages for a permitted renter upon proof or rental receipt.
- The consumption, serving and/or selling of alcoholic beverages is not permitted in City of Dublin parks.
- All garbage or other waste must be properly disposed of prior to vacating the cage facility.
- Requests for exceptions to the policy must be submitted in writing no less than ten (10) business days prior to the rental date and receive written approval from the Parks and Community Services Director, or designee.
- **Prohibited:**
 - Facility Use Permits cannot be transferred, assigned or sublet.
 - Use of generators.
 - SMOKING in City of Dublin parks.
 - Paste, tack, glue or posting of any sign, placard, advertisement or inscription, or to erect any sign.
 - Selling, vending, or peddling items.
 - Use of amplification equipment.
 - Bikes, skateboards and other uses unrelated to batting use.
 - Hitting of balls against the cage fences inside or outside.

Cricket Batting Cages Facility Rules

- Cage facility is for cricket only.
- Only molded rubber cleats, synthetic turf shoes, or other athletic shoes are allowed in the cage facility.
- Only balls and bats, usually associated with cricket are allowed in the cage facility.
- All batters must wear a helmet at all times while in the cage facility.
- Only one (1) batter is allowed in each tunnel at any time.
- Spectators or batters on-deck must stay outside the cage facility.
- No practice swings or swinging of bats is allowed outside the cage facility at any time.
- No unauthorized persons shall enter the cage facility while it is reserved.
- Renters are responsible for the cage facility during their reservation.

5. Location

- The Cricket Batting Cages Facility is located at Emerald Glen Park (backside of the Cricket field).

6. Cricket Batting Cages Facility Priority Use

- **Dublin Sports League Organization, Public Agencies, Non-profits-** Reservations accepted up to twelve (12) months in advance, with priority over all other groups.
- **Resident-**Reservations accepted up to twelve (12) months in advance of requested use.
- **Non-Residents, Commercial Users-**Reservations accepted up to ten (10) months in advance of requested use.

7. Cricket Batting Cages Facility Rental Process

- Cricket Batting Cages are available to rent online at www.dublinrecguide.com.
Payment is required, in full upon reservation.

8. Cricket Batting Cages Facility Rental Availability

- Daily from 7:00 AM to Sunset
 - Minimum of 1 hour to rent per day.
 - Maximum of 4 hours to rent per day.

9. Cricket Batting Cages Facility Rental Fee Schedule

| Rental Category | Hourly Fee Per Facility |
|--|--------------------------------|
| Public Agencies, Dublin Sports Organizations, Non-profit Organizations | \$16.00 |
| Residents | \$19.00 |
| Non-residents, Commercial Uses | \$23.00 |

10. Parks and Community Services Director Approval

- Requests for exceptions to the Cricket Batting Cages Facility Reservation Policies, Rules and Fee Schedule must be submitted in writing to the Parks and Community Services Director or designee. Approval or denial of the request will be issued in writing.

The City of Dublin reserves the right to refuse to grant use of the City's cricket batting cages facility to any person or group if such use is deemed to be contrary to the best interest of the City and/or its residents.