



**CITY OF DUBLIN
SENIOR CENTER ADVISORY COMMITTEE
MEETING AGENDA**

**THURSDAY, APRIL 7, 2016, 9:30 AM
DUBLIN SENIOR CENTER, 7600 AMADOR VALLEY BOULEVARD**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ORAL COMMUNICATIONS

3.1 Public Comments

At this time, the public is permitted to address the Dublin Senior Center Advisory Committee on non-agenized items. The Committee must, however, comply with all State Laws in regard to items not appearing on the posted agenda. The Committee may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter. Any member of the public may contact the office of the Dublin Senior Center related to the proper procedure to place an item on a future Dublin Senior Center Advisory Committee agenda. The exceptions under which the Dublin Senior Center Advisory Committee MAY discuss and/or take action on items not appearing on the agenda are contained in GC 54954.2(b)(1)(2)(3).

4. MINUTES

4.1 Minutes of the March 3, 2016 Regular Meeting

The Advisory Committee will consider approval of the minutes of the March 3, 2016 Regular Meeting.

STAFF RECOMMENDATION:

Approve the minutes of the March 3, 2016 Regular Meeting.

5. WRITTEN COMMUNICATIONS – None.

6. UNFINISHED BUSINESS – None.

7. NEW BUSINESS

7.1 Senior Center Volunteer Appreciation Luncheon

The Advisory Committee will receive a report on the Volunteer Appreciation Luncheon planned for April 28, 2016.

STAFF RECOMMENDATION:

Receive the Report.

8. OTHER BUSINESS – Brief INFORMATIONAL ONLY Reports from Advisory Committee Members and/or Staff; including Reports by Advisory Committee related to Meetings Attended at City Expense (AB 1234).

9. ADJOURNMENT

This AGENDA is posted in accordance with Government Code Section 54954.2(a)

If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact the Dublin Senior Center (925) 556-4511 at least 72 hours in advance of the meeting.

A complete packet of information containing Staff Reports (Agenda Statements) and attachments related to each item is available for public review at least 72 hours prior to a Senior Center Advisory Committee Meeting or, in the event that it is delivered to the Committee less than 72 hours prior to a Senior Center Advisory Committee Meeting, as soon as it is so delivered. The packet is available at the Dublin Senior Center.



STAFF REPORT

SENIOR CENTER ADVISORY COMMITTEE

DATE: April 7, 2016

TO: Honorable Chair and Committee Members

FROM: Rich Jochner, Recreation Supervisor

SUBJECT: Minutes of the March 3, 2016, Senior Center Advisory Committee Regular Meeting
Reviewed by: Micki Cronin, Assistant Director of Parks and Community Services

EXECUTIVE SUMMARY:

The Senior Center Advisory Committee will consider approval of the minutes of the March 3, 2016, Senior Center Advisory Committee Regular Meeting.

FINANCIAL IMPACT:

None.

RECOMMENDATION:

Approve the minutes of the March 3, 2016, Senior Center Advisory Committee Regular Meeting.

DESCRIPTION:

The Senior Center Advisory Committee will consider approval of the minutes of the March 3, 2016, Senior Center Advisory Committee Regular Meeting.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

None.

ATTACHMENTS:

1. Draft Minutes of the March 3, 2016, Senior Center Advisory Committee Regular Meeting



SENIOR CENTER ADVISORY COMMITTEE

REGULAR MEETING

Draft Minutes

CITY OF DUBLIN

March 3, 2016

A regular meeting of the Dublin Senior Center Advisory Committee was held on Thursday, March 3, 2016 at the Dublin Senior Center. The meeting was called to order at 9:34 AM by Chair Ito.

PLEDGE OF ALLEGIANCE

The pledge of allegiance to the flag was recited by the Committee, Staff, and those present.

ROLL CALL

Committee Members (CM) Present: Ito, Krausnick, Lore, Mack

Committee Members (CM) Absent: Brizee

Liaison Present: Janine Thalblum, Parks and Community Services
Commission Liaison

Staff Present: Hudson, Jochner

ORAL COMMUNICATIONS

3.1 PUBLIC COMMENTS – None.

APPROVAL OF MINUTES

4.1 Regular Meeting February 4, 2016

On a motion by CM Krausnick, seconded by CM Mack, and by a vote of 4-0-0 with CM Brizee absent, the Advisory Committee took the following action:

ACTION

Approved minutes of the February 4, 2016 Senior Center Advisory Committee Regular Meeting.

WRITTEN COMMUNICATIONS – None.

UNFINISHED BUSINESS

6.1 Code of Conduct Update

Mr. Rich Jochner, Recreation Supervisor, presented an overview of the update to the Code of Conduct.

On a motion by CM Lore, seconded by CM Mack, and by a vote of 4-0-0 with CM Brizee absent, the Advisory Committee took the following action:

ACTION

Approved the Code of Conduct as amended to change Item #12 to read, *“Please do not have phone or electronic devices on speaker setting. Please use headphones if possible.”*

NEW BUSINESS

7.1 2016 St. Patrick's Day Celebration

Mr. Rich Jochner, Recreation Supervisor, presented an overview of the St. Patrick's Day Celebration activities and events planned during March 11-13, 2016.

ACTION

The Advisory Committee received the Report.

7.2 Youth Benefit Concert Update

Mr. Rich Jochner, Recreation Supervisor, presented an overview of Youth Benefit Concert scheduled for April 10, 2016.

ACTION

The Advisory Committee received the Report.

OTHER BUSINESS

The Advisory Committee Members provided brief informational reports on events and meetings attended.

Mr. Jochner provided program and project updates.

ADJOURNMENT

There being no further business to come before the Senior Center Advisory Committee, the meeting was adjourned at 10:07 AM.

Minutes prepared by Rich Jochner, Recreation Supervisor.

Holly Ito
Chairperson

ATTEST: _____
Rich Jochner
Recreation Supervisor



STAFF REPORT

SENIOR CENTER ADVISORY COMMITTEE

DATE: April 7, 2016

TO: Honorable Chair and Committee Members

FROM: Rich Jochner, Recreation Supervisor

SUBJECT: Senior Center Volunteer Appreciation Luncheon
By: Anna Hudson, Recreation Coordinator

EXECUTIVE SUMMARY:

The Advisory Committee will receive a report on the Senior Center Volunteer Appreciation Luncheon scheduled for Thursday, April 28, 2016.

FINANCIAL IMPACT:

This event was included in the Fiscal Year 2015-2016 budget.

RECOMMENDATION:

Receive the Report.

DESCRIPTION:

The Volunteer Appreciation Luncheon is an annual event recognizing Senior Center Volunteers who manage many tasks at the Dublin Senior Center. The volunteers are typically scheduled as greeters, office assistants, kitchen assistants, cashiers, instructors and activity leaders in programs offered at the Dublin Senior Center.

This year's event will be held on Thursday, April 28, at 11:30 AM. Invitations were mailed to over 150 volunteers, including members of the City Council, City Commissions, Dublin Senior Center Foundation, and Dublin Senior Center Advisory Committee during the week of March 28. The invited volunteers will be the guests of honor at the Volunteer Appreciation Luncheon and Staff anticipates an additional 20 seats may be requested by the guests of the volunteers.

Staff selected Bon Vivant Catering to provide food and beverages for the Volunteer Appreciation Luncheon. The luncheon will feature Beef Bourguignon, Chicken Saltimbocca, Yukon Gold Mashed Potatoes, Grilled Asparagus, Baby Greens Salad, Rolls and Chocolate Cake. A vegan option of Stuffed Bell Pepper will also be available. The cost of an additional meal for each guest is \$20 and the deadline for payment is April 15, 2016.

Each volunteer will receive a Certificate of Appreciation signed by the Mayor and a special commemorative gift.

Entertainment will be provided by vocalist Stacy Carter.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

None.

ATTACHMENTS:

None.