



CITY OF DUBLIN
YOUTH ADVISORY COMMITTEE
MEETING AGENDA

WEDNESDAY, FEBRUARY 24, 2016, 7:00 PM
DUBLIN SENIOR CENTER, 7600 AMADOR VALLEY BLVD.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ORAL COMMUNICATIONS**

3.1 Public Comments

At this time, the public is permitted to address the Youth Advisory Committee on non-agendized items. The Advisory Committee must, however, comply with all State Laws in regard to items not appearing on the posted agenda. The Advisory Committee may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter. Any member of the public may contact the Parks and Community Services Department related to the proper procedure to place an item on a future Youth Advisory Committee agenda. The exceptions under which the Youth Advisory Committee MAY discuss and/or take action on items not appearing on the agenda are contained in GC 54954.2(b)(1)(2)(3).

4. **MINUTES**

4.1 Minutes of the January 23, 2016 Special Meeting

The Advisory Committee will consider approval of the minutes of the January 23, 2016 Special Meeting.

STAFF RECOMMENDATION:

Approve the minutes of the January 23, 2016 Special Meeting.

4.2 Minutes of the January 27, 2016 Regular Meeting

The Advisory Committee will consider approval of the minutes of the January 27, 2016 Regular Meeting.

STAFF RECOMMENDATION:

Approve the minutes of the January 27, 2016 Regular Meeting.

5. **WRITTEN COMMUNICATIONS** – None.

6. **UNFINISHED BUSINESS** – None.

7. **NEW BUSINESS**

7.1 Dublin Pride Week

The Advisory Committee will receive a report on volunteer opportunities during Dublin Pride Week.

STAFF RECOMMENDATION:

Assist in promoting Dublin Pride Week at their schools and if available, volunteer during the Volunteer Day event on Saturday, April 30, 2016 from 8:00 AM to 12:00 PM.

7.2 Recruitment Process for the 2016-2017 Terms for Youth Advisory Committee and Student Representative to the Parks and Community Services Commission

The Advisory Committee will receive a report on the upcoming recruitment process for the Youth Advisory Committee and the Student Representative to the Parks and Community Services Commission.

This AGENDA is posted in accordance with Government Code Section 54954.2(a)

If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact the Shannon Community Center (925) 556-4500 at least 72 hours in advance of the meeting.

A complete packet of information containing Staff Reports (Agenda Statements) and attachments related to each item is available for public review at least 72 hours prior to a Youth Advisory Committee Meeting or, in the event that it is delivered to the Advisory Committee less than 72 hours prior to a Youth Advisory Committee Meeting, as soon as it is so delivered. The packet is available at the Shannon Community Center, 11600 Shannon Avenue, Dublin.

STAFF RECOMMENDATION:

Staff recommends current Advisory Committee Members consider applying and encourage other youth to apply.

8. **OTHER BUSINESS** – Brief Informational Only Reports from Commissioners and/or Staff, including Reports by Commission related to Meetings Attended at City Expense (AB 1234).
9. **ADJOURNMENT**



STAFF REPORT YOUTH ADVISORY COMMITTEE

DATE: Wednesday, February 24, 2016

TO: Honorable Chair and Committee Members

FROM: Micki Cronin, Assistant Director of Parks and Community Services *Micki Cronin*

SUBJECT: Minutes of the January 23, 2016 Special Meeting of the Youth Advisory Committee
By: Lisa McPherson, Recreation Supervisor

EXECUTIVE SUMMARY:

The Youth Advisory Committee will consider approval of the minutes of the January 23, 2016 Special Meeting of the Youth Advisory Committee.

FINANCIAL IMPACT:

None.

RECOMMENDATION:

Approve the minutes of the January 23, 2016 Special Meeting of the Youth Advisory Committee.

DESCRIPTION:

The Youth Advisory Committee will consider approval of the minutes of the January 23, 2016 Special Meeting of the Youth Advisory Committee.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

None.

ATTACHMENTS:

1. Draft Minutes of the January 23, 2016 Special Meeting of the Youth Advisory Committee.



**YOUTH ADVISORY COMMITTEE
SPECIAL MEETING**

**Tri-Valley Youth Advisory Committees Roundtable
Draft Minutes
CITY OF DUBLIN**

January 23, 2016

The January 23, 2016 Special Meeting of the Youth Advisory Committee for the Tri-Valley Youth Advisory Roundtable was called to order at 2:07 PM at the Dublin Senior Center by Dublin Youth Advisory Committee Chair Bedi.

PLEDGE OF ALLEGIANCE

Chair Bedi led the Pledge of Allegiance.

ROLL CALL

Committee Members (CM) Present: Bedi, Nicki Butler, Nurudin, Rajikumar, Tran, Wong

Committee Members Absent: Alini, Meghan Butler, Sophie Butler, Gole, Marquez, Nunez, Tomlinson, Won, Shah, Sher

Liaison Absent: Tabaracci, Parks and Community Services Commission Liaison

Staff Present: Siu

Others Present: Youth advisory committee members and staff from the cities of Danville and San Ramon

ORAL COMMUNICATIONS

3.1 Public Comments – None.

APPROVAL OF MINUTES – None.

WRITTEN COMMUNICATIONS – None.

UNFINISHED BUSINESS – None.

NEW BUSINESS

7.1 Tri-Valley Youth Advisory Committee Roundtable

Youth advisory committee members and staff from the cities of Danville, Dublin and San Ramon met at the Dublin Senior Center to share successes and challenges in their youth advisory committee roles. Committee members held a roundtable discussion on topics that included:

- How to encourage teens to get involved in their communities
- How to influence teens to not text while driving, and
- Tri-Valley fundraising event ideas.

Dublin Youth Advisory Committee members discussed ideas for raising funds for the Youth Fee Assistance Program and awarding grant funds to Dublin youth organizations through the Youth Mini Grant program.

San Ramon Youth Committee members discussed an idea for a “Teen Town Hall” meeting to provide a venue for teens to speak about issues affecting teens.

The attendees also discussed an interest in holding another roundtable meeting in the future.

OTHER BUSINESS – None.

ADJOURNMENT

There being no further business the Roundtable adjourned at 3:50 PM.

Minutes prepared by Henry Siu, Recreation Coordinator

Neil Bedi
Chairperson

ATTEST: _____
Lisa McPherson
Recreation Supervisor



STAFF REPORT YOUTH ADVISORY COMMITTEE

DATE: Wednesday, February 24, 2016

TO: Honorable Chair and Committee Members

FROM: Micki Cronin, Assistant Director of Parks and Community Services *Micki Cronin*

SUBJECT: Minutes of the January 27, 2016 Regular Meeting of the Youth Advisory Committee
By: Lisa McPherson, Recreation Supervisor

EXECUTIVE SUMMARY:

The Youth Advisory Committee will consider approval of the minutes of the January 27, 2016 Regular Meeting of the Youth Advisory Committee.

FINANCIAL IMPACT:

None.

RECOMMENDATION:

Approve the minutes of the January 27, 2016 Regular Meeting of the Youth Advisory Committee.

DESCRIPTION:

The Youth Advisory Committee will consider approval of the minutes of the January 27, 2016 Regular Meeting of the Youth Advisory Committee.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

None.

ATTACHMENTS:

1. Draft Minutes of the January 27, 2016 Regular Meeting of the Youth Advisory Committee.



YOUTH ADVISORY COMMITTEE

REGULAR MEETING

Draft Minutes

CITY OF DUBLIN

January 27, 2016

The January 27, 2016 meeting of the Youth Advisory Committee was called to order 7:00 PM at the Dublin Senior Center by Chair Bedi.

PLEDGE OF ALLEGIANCE

Chair Bedi led the Pledge of Allegiance.

ROLL CALL

Committee Members (CM) Present: Alini, Bedi, Meghan Butler, Nicki Butler, Sophie Butler, Gole, Marquez, Nuruddin, Shah, Sher, Tomlinson, Won, Wong, Rajikumar, Tran

Committee Members Absent: Nunez

Liaison Present: Tabaracci, Parks and Community Services Commission Liaison

Staff Present: McPherson, Dublin Police Officer Blaylock

ORAL COMMUNICATIONS

3.1 Public Comments – None.

APPROVAL OF MINUTES

4.1 Special Meeting December 9, 2015

On a motion by Chair Bedi, seconded by CM Sher, and by a vote of 12-0-0, with CM Nunez absent, the Youth Advisory Committee voted to approve the minutes of the Special Meeting of December 9, 2015 as presented. Advisory Committee Members Meghan Butler, Gole and Tran were not present for the vote.

4.2 Special Meeting January 13, 2016

On a motion by CM Nurudin, seconded by CM Rajikumar, and by a vote of 12-0-0, with CM Nunez absent, the Youth Advisory Committee voted to approve the minutes of the Special Meeting of January 13, 2016 as presented. Advisory Committee Members Meghan Butler, Gole and Tran were not present for the vote.

WRITTEN COMMUNICATIONS – None.

UNFINISHED BUSINESS – None.

NEW BUSINESS

7.1 Youth Benefit Concert Subcommittee

Ms. Lisa McPherson, Recreation Supervisor, presented an overview of the Youth Benefit Concert Subcommittee and asked for volunteers to serve on the Subcommittee.

ACTION

The Advisory Committee appointed Vice Chair Nicki Butler, CM Wong, CM Nuruddin, and Alternates CM Shah and Tomlinson who volunteered to serve on the Youth Benefit Concert Subcommittee.

7.2 Tri-Valley Teen Job and Career Fair

Ms. Lisa McPherson, Recreation Supervisor, presented an overview of the Tri-Valley Teen Job and Career Fair and requested the Youth Advisory Committee assist in promoting the event.

ACTION

The Advisory Committee received the report.

7.3 Youth Advisory Committee Booth at the City’s St. Patrick’s Day Festival

Ms. Lisa McPherson, Recreation Supervisor, presented an overview of the Youth Advisory Committee Booth at the St. Patrick’s Day Festival and requested each Advisory Committee Member volunteer at least once at the booth during the event.

ACTION

The Advisory Committee received the report.

OTHER BUSINESS

The Advisory Committee Members provided brief reports on meetings attended and upcoming events.

ADJOURNMENT

Being no further business the meeting adjourned at 7:34 PM.

Minutes prepared by Lisa McPherson, Recreation Supervisor.

Neil Bedi
Chairperson

ATTEST: _____
Lisa McPherson
Recreation Supervisor



STAFF REPORT YOUTH ADVISORY COMMITTEE

DATE: Wednesday, February 24, 2016

TO: Honorable Chair and Committee Members

FROM: Micki Cronin, Assistant Director of Parks and Community Services

Micki Cronin

SUBJECT: **Dublin Pride Week**
By: Lisa McPherson, Recreation Supervisor

EXECUTIVE SUMMARY:

The Youth Advisory Committee Members will receive a report regarding Dublin Pride Week that is scheduled for the week of Saturday, April 30 through Saturday, May 7, 2016.

FINANCIAL IMPACT:

None.

RECOMMENDATION:

Staff recommends all Youth Advisory Committee Members assist in promoting Dublin Pride Week at their schools and if available, volunteer during the Volunteer Day event on Saturday, April 30, 2016 from 8:00 AM to 12:00 PM.

DESCRIPTION:

Dublin Pride Week is an annual community event that seeks to promote a positive image for the City of Dublin. The primary objective for Dublin Pride Week is to seek ways to engage individuals and/or groups in action-based activities to help enhance the community, such as helping with senior citizen assistance, school and park beautifications, and creek cleanup projects.

Dublin Pride Week is scheduled for the week of Saturday, April 30 through Saturday, May 7, 2016. The main event, Volunteer Day, is schedule for Saturday, April 30, 2016 from 8:00 AM to 12:00 PM. Volunteers will assist with various projects around the community. Projects generally consist of the following:

- **Senior Assistance Projects** - volunteers will help elderly citizens take care of home maintenance projects such as painting, cleaning, yard work and washing windows.
- **School Improvement Projects** - volunteers will choose a designated school beautification project. Activities may include painting, repairs, cleaning and yardwork.
- **Non-Profit Assistance Projects** - volunteers will help non-profit organizations take care of maintenance projects such as painting, cleaning, and yardwork.

- **City Parks and Facility Projects** - volunteers will have the opportunity to help with various maintenance projects such as cleaning, yard work and spreading mulch at various parks.
- **City Creek Cleanup Projects** - volunteers will have the opportunity to help clean up some of the City's creeks and waterways.

Additional information about the event can be found on our website at www.dublin.ca.gov/210/Dublin-Pride-Week.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

None.

ATTACHMENTS:

None.



STAFF REPORT YOUTH ADVISORY COMMITTEE

DATE: Wednesday, February 24, 2016

TO: Honorable Chair and Committee Members

FROM: Micki Cronin, Assistant Director of Parks and Community Services *Micki Cronin*

SUBJECT: Recruitment Process for the 2016-2017 Terms for Youth Advisory Committee and Student Representative to the Parks and Community Services Commission
By: Lisa McPherson, Recreation Supervisor

EXECUTIVE SUMMARY:

The Youth Advisory Committee Members will receive a report regarding the upcoming Youth Advisory Committee and Student Representative to the Parks and Community Services Commission recruitment process for the 2016-2017 terms.

FINANCIAL IMPACT:

None.

RECOMMENDATION:

Staff recommends current Advisory Committee Members consider applying and encourage other youth to apply.

DESCRIPTION:

The Youth Advisory Committee (YAC) and Student Representative to the Parks and Community Services Commission (Student Representative) each have twelve-month terms that run from June through May for YAC and July through June for the Student Representative. The recruitment period typically takes place in the spring of each year and the positions are appointed by the City Council, typically in May. Applicants must be Dublin residents.

Youth Advisory Committee

The Youth Advisory Committee is comprised of sixteen middle and high school student members; thirteen regular members and three alternate members. The Advisory Committee generally meets the fourth Wednesday of every month at the Dublin Senior Center at 7:00 PM and has the following general responsibilities:

- Provide input on youth services and programming to the Parks and Community Services Commission, City Council and to City Staff.

- Address issues that affect youth in the community.
- Assist with the promotion and implementation of youth activities.
- Generate an annual report on the progress of the Youth Advisory Committee.

Additionally, Committee members are expected to attend all regular meetings and subcommittee meetings as assigned; attend the activities planned and sponsored by the Advisory Committee; and promote youth activities and provide support for successful implementation of youth activities and programs.

Student Representative

The Student Representative to the Parks and Community Services Commission is a high school student that is one of the six members of the Parks and Community Services Commission. The Commission generally meets the third Monday of every month at Civic Center at 7:00 PM and has the following general responsibilities:

- Consider and make recommendations as it deems necessary to the City Council and to City Staff in all matters pertaining to the operation and maintenance of an effective, efficient, and adequate program of parks, recreation and community services for the citizens of Dublin.
- Accept and consider recommendations from the Senior Center Advisory Committee and the Youth Advisory Committee, and forward the recommendations to the City Council, as appropriate.

Application Process

This year's application process will include new elements:

- Applicants will be strongly encouraged to attend a YAC or Parks and Community Services Commission meeting prior to the application deadline of April 4.
 - The YAC has an upcoming scheduled meeting on Wednesday, March 23, 2016 at the Dublin Senior Center at 7:00 PM.
 - The Parks and Community Services Commission has an upcoming scheduled meeting on Monday, March 21, 2016 at Civic Center at 7:00 PM.
 - Any changes in meeting dates will be posted at the City of Dublin website, www.dublin.ca.gov under Government, in advance of the meeting date.
- Two letters of recommendation will be required for the Student Representative applications.
- A formal interview process for selected applicants may take place.

The application period will begin Friday, March 4 and end at 5:00 PM on Monday, April 4, 2016. Applications will be available at City Offices and www.dublin.ca.gov starting March 4, 2016. Students interested in applying for the Youth Advisory Committee or Student Representative positions will need to submit a completed application before the deadline of Monday, April 4, 2016 at 5:00 PM. All application materials, including letters of recommendation, must be received before the deadline. City Staff is available to answer any questions at 925-833-6645.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

None.

ATTACHMENTS:

None.