



Dublin Police Services

Background/Clearance Letter Request Form

Dublin Police Services will conduct a local record check and document the results in the form of a letter. This records check is for **residents or former residents of Dublin ONLY**.

Important Instructions:

- All fields must be completed.
- Copy of Driver's License or passport required.
- Allow approximately 7-10 business days.
- \$43.00 fee payable at time of request.

Today's date: _____

Last Name: _____ First Name: _____

Middle Name: _____ Contact Phone Number: _____

Alias(es): _____

Date of Birth: Month _____ Date _____ Year _____

Dublin Address(es): _____

Move-in date (mo/yr): _____ Move out date (mo/yr): _____

Additional Dublin Address(es): _____

Move in date (mo/yr): _____ Move out date (mo/yr): _____

Current Address: _____

***Is this letter for adoption purposes?**

____ Yes ____ No