



CITY OF  
**DUBLIN**

CITY OF DUBLIN  
YOUTH ADVISORY COMMITTEE  
MEETING AGENDA

WEDNESDAY, MARCH 25, 2015, 7:00 PM  
DUBLIN SENIOR CENTER, 7600 AMADOR VALLEY BOULEVARD

1. **CALL TO ORDER**
  2. **PLEDGE OF ALLEGIANCE**
  3. **ORAL COMMUNICATIONS**
    - 3.1 **Public Comments**

At this time, the public is permitted to address the Youth Advisory Committee on non-agendized items. The Advisory Committee must, however, comply with all State Laws in regard to items not appearing on the posted agenda. The Advisory Committee may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter. Any member of the public may contact the Parks and Community Services Department related to the proper procedure to place an item on a future Youth Advisory Committee agenda. The exceptions under which the Youth Advisory Committee MAY discuss and/or take action on items not appearing on the agenda are contained in GC 54954.2(b)(1)(2)(3).
  4. **MINUTES OF THE REGULAR MEETING – February 25, 2015**

**STAFF RECOMMENDATION: Approve Minutes.**
  5. **WRITTEN COMMUNICATIONS - None**
  6. **UNFINISHED BUSINESS - None**
  7. **NEW BUSINESS**
    - 7.1 **Youth Advisory Committee and Student Representative to the Parks and Community Services Commission Applications for the 2015-2016 Term**

The Committee shall receive information on the application process for the 2015-2016 Youth Advisory Committee and the Student Representative to the Parks and Community Services Commission.

**STAFF RECOMMENDATION: Receive report.**
    - 7.2 **Youth Advisory Committee End of Year Activity**

The Youth Advisory Committee shall receive a report on the Advisory Committee's end of term activity.

**STAFF RECOMMENDATION: Receive report.**
- OTHER BUSINESS**
- 8.1 **Brief Informational Only Reports from Advisory Committee Members, Subcommittees, and/or Staff and Reports by Advisory Committee related to Meetings Attended at City Expense (AB 1234).**
9. **ADJOURNMENT**

This AGENDA is posted in accordance with Government Code Section 54954.2(a)

*If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact the Shannon Community Center (925) 556-4500 at least 72 hours in advance of the meeting.*

*A complete packet of information containing Staff Reports (Agenda Statements) and attachments related to each item is available for public review at least 72 hours prior to a Youth Advisory Committee Meeting or, in the event that it is delivered to the Committee less than 72 hours prior to a Youth Advisory Committee Meeting, as soon as it is so delivered. The packet is available at the Shannon Community Center, 11600 Shannon Avenue, Dublin.*

**CITY OF DUBLIN**  
**YOUTH ADVISORY COMMITTEE SPECIAL MEETING**  
**MINUTES OF Wednesday, February 25, 2015**

**CALL TO ORDER**

The February 25, 2015 meeting of the Youth Advisory Committee was called to order at 7:03 PM at the Dublin Senior Center by Vice Chairperson Neil Bedi.

**PLEDGE OF ALLEGIANCE**

Pledge of Allegiance was led by Vice Chairperson Neil Bedi.

**ROLL CALL**

Committee Members (CM) Present: Neil Bedi, Nicki Butler, Rebecca DeGuzman, Meghan Butler, Ivan Fong, Ianna Fong, Alexandra Padnos, Ryan McCorriston  
Committee Members Absent: Jessie Sher., Loic Alini, Parin Patel, Nicole Chen, Kush Rastogi, Smruthi Balajee, Shivi Bhatnagar, Sophia Bafaiz  
Liaison Present: Alicia Tran, Parks and Community Services Commission Liaison  
Staff Present: Frank Luna, Henry Siu, Lisa McPherson and Officer Christina Blaylock- Dublin Police

**ORAL COMMUNICATIONS** – Recreation Supervisor Lisa McPherson was introduced to the Committee and will be Staff Advisor starting the new term beginning in May.

**MINUTES OF THE REGULAR MEETING- January 28, 2015**

**ON A MOTION BY CM NICKI BUTLER, AND SECONDED BY CM IVAN FONG AND BY A VOTE OF 8-0-0, THE YOUTH ADVISORY COMMITTEE VOTED TO APPROVE THE MINUTES OF THE JANUARY 28, 2015 AS PRESENTED.**

**WRITTEN COMMUNICATIONS** - None

**UNFINISHED BUSINESS** – None

**NEW BUSINESS**

**Benefit Concert to support the Youth Fee Assistance Program**

Staff provided an overview of the Benefit Concert to support the Youth Fee Assistance Program and the partnership of the Senior Center Advisory Committee and Youth Advisory Committee Members. Representatives from the Senior Center Advisory Committee attended the meeting to discuss the program and their partnership. This program will be held at the Shannon Community Center from 2:00-4:00 PM on Sunday, April 12 where both seniors and teens can perform. Both Advisory Committees will help to promote the event to teens and seniors to perform their talents, review talent applications, select performers and handle event day logistics. Applications are on the City Website and the deadline is Friday, March 25, at 5:00 PM. Funding efforts were discussed to raise funds for the Youth Fee Assistance Program, and donations of \$6.00 will be requested and Youth Advisory Committee Members plan to offer concession sales.

**Youth Advisory Committee 2014-2015 Annual Report**

Staff provided information on the Youth Advisory Committee 2014-2015 Annual Report regarding a PowerPoint presentation created by the Advisory Committee members to present at a May City Council meeting. The PowerPoint will outline the Advisory Committee's accomplishments during their term.

**OTHER BUSINESS** –

Staff informed Advisory Committee Members of the upcoming events and obtained Advisory Committee Members to volunteer to assist during the events. The events include the St. Patrick’s Day Festival Youth Advisory Committee booth on March 13 & 14, Tri-Valley Teen and Career Job Fair on March 7, and Dublin’s “Eggstravaganza” egg hunt, on April 4.

**ADJOURNMENT**

Being no further business, the meeting was adjourned at 7:42 PM by Vice Chairperson Neil Bedi.

Respectfully submitted:

\_\_\_\_\_  
Frank Luna  
Recreation Supervisor

APPROVED:

\_\_\_\_\_  
Chairperson



**AGENDA STATEMENT**  
**YOUTH ADVISORY COMMITTEE**  
**MEETING DATE: March 25, 2015**

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**SUBJECT:** Youth Advisory Committee and Student Representative to the Parks and Community Services Commission Applications for 2015-2016 Term.  
*Prepared by Frank Luna, Recreation Supervisor*

**ATTACHMENTS:**

1. Youth Advisory Commission Application 2015-2016 Term
2. Student Representative to the Parks & Community Services Commission Application 2015-2016 Term

**RECOMMENDATION:** Receive report

**FINANCIAL STATEMENT:** None

**DESCRIPTION:** Staff will provide information on the application process for the 2015-2016 Youth Advisory Committee and Student Representative to the Parks and Community Services Commission. Staff will encourage current Advisory Committee Members to apply, and ask Advisory Committee Members to encourage other youth to apply.

Applications for these positions are available on the City of Dublin website, [www.dublin.ca.gov](http://www.dublin.ca.gov), Shannon Community Center (11600 Shannon Avenue), and at the Parks and Community Services Department at City Hall (100 Civic Plaza). Applications will be accepted until 5:00 PM on Thursday, April 30, 2015.

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**COPIES TO:**

**ITEM NO: 7.1**



100 Civic Plaza  
Dublin, California 94568  
Phone: (925) 833-6650  
Fax: (925) 833-6651

**City Council**  
(925) 833-6650  
**City Manager**  
(925) 833-6650  
**Community Development**  
(925) 833-6610  
**Economic Development**  
(925) 833-6650  
**Finance/Admin Services**  
(925) 833-6640  
**Fire Prevention**  
(925) 833-6606  
**Human Resources**  
(925) 833-6605  
**Parks & Community Services**  
(925) 556-4500  
**Police**  
(925) 833-6670  
**Public Works/Engineering**  
(925) 833-6630



[www.dublin.ca.gov](http://www.dublin.ca.gov)

March 25, 2015

Dear Interested Teen,

The City of Dublin is looking for motivated and enthusiastic youth with an interest in serving on the Youth Advisory Committee (YAC) for the 2015-2016 term. Members of YAC, are charged with the purpose of providing input on youth services, assisting with implementation and promotion of youth activities, and addressing issues that affect youth in Dublin. This would be a great opportunity for you to make a difference for your peers in the community!

YAC is made up of youth and adult members. These members are appointed by the Mayor with the approval of the City Council. The term of office will be for twelve months, beginning in June 2015 and ending in May 2016, with an opportunity for re-appointment to subsequent terms. The Advisory Committee meets once a month on the fourth Wednesday of each month. As a Youth Advisory Committee Member, your dedication in attending and participating in meetings is important and required.

If you would like to make a positive impact in your community, please submit the attached application by 5:00 PM on Thursday, April 30, 2015, to the City of Dublin Youth Advisory Committee, Parks and Community Services Department, 100 Civic Plaza, Dublin, CA. 94568. The application is also available on our website at [www.dublin.ca.gov](http://www.dublin.ca.gov). If you have any questions on the application process, please call (925) 833-6645.

Thank you for your interest!

Sincerely,

Lisa McPherson  
Recreation Supervisor



# City of Dublin YOUTH ADVISORY COMMITTEE APPLICATION 2015 - 2016

Name _____	School <i>(In 2015-2016 school year)</i> _____
Address _____	Grade <i>(In 2015-2016 school year)</i> _____
City _____	Phone _____
Email address _____	

**Please answer the following questions on a separate sheet of paper. Applicants must be Dublin residents and be enrolled in middle, junior high or senior high school for the 2015-2016 school year. The term of office is for one year starting June 1, 2015 and ending May 31, 2016. The application deadline is Thursday, April 30, 2015, at 5:00 PM. Please answer questions on a separate sheet of paper and write legibly.**

1. Why do you want to become a member of the City of Dublin Youth Advisory Committee (YAC)?
2. What skills do you possess that would make you a strong candidate for the Youth Advisory Committee?
3. What do you believe are issues teens in Dublin are currently dealing with? How do you think YAC could address these issues?
4. What activities are you currently involved in or will be involved in during the 2015-2016 school year?
5. Can you devote three to five hours a month to Youth Advisory Committee activities?  
Circle one: Yes                      No
6. How would you get other teens involved in the community, teen events, and activities?
7. If you are not selected to the Youth Advisory Committee, would you be interested in serving on a subcommittee, such as:  
 Publicity & Promotions     Teen Special Events     Teen Job Fair     Service Projects
8. Please provide one letter of recommendation from a non-family member (i.e. employer, counselor, teacher, coach, etc.). The letter of recommendation must be submitted with the application.

**Please return application materials to: City of Dublin Youth Advisory Committee, Parks and Community Services, 100 Civic Plaza, Dublin, CA 94568. The application deadline is Thursday, April 30, 2015, at 5:00 PM.**

**For questions regarding the application process, please call 925-833-6645.**



100 Civic Plaza  
Dublin, California 94568  
Phone: (925) 833-6650  
Fax: (925) 833-6651

**City Council**  
(925) 833-6650  
**City Manager**  
(925) 833-6650  
**Community Development**  
(925) 833-6610  
**Economic Development**  
(925) 833-6650  
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(925) 833-6640  
**Fire Prevention**  
(925) 833-6606  
**Human Resources**  
(925) 833-6605  
**Parks & Community Services**  
(925) 556-4500  
**Police**  
(925) 833-6670  
**Public Works/Engineering**  
(925) 833-6630



www.dublin.ca.gov

March 25, 2015

Dear High School Student:

Thank you for your interest in serving as the Student Representative to the City of Dublin Parks and Community Services Commission for the term of July 1, 2015 through June 30, 2016.

The purpose of the Commission is to consider and make recommendations to the City Council and Staff in matters pertaining to recreation services for the Dublin community.

The Parks and Community Services Commission is made up of six members appointed by the Mayor and approved by the City Council. The term of office for the Student Commissioner is for one year, commencing July 1 and terminating the following June 30. The Commission meets the third Monday of each month at 7:00 PM. Commissioners receive \$50 for attendance at each meeting.

To be eligible for the position, you must be a Dublin resident and have junior or senior standing in high school for the 2015-2016 school year.

Please take a few minutes to complete the attached application. The application deadline is Thursday, April 30, 2015, at 5:00 PM. Applications may be submitted in person at the Recreation Counter on the 1st floor of the Dublin Civic Center or mailed to City of Dublin Student Representative, Parks & Community Services, 100 Civic Plaza, Dublin, California, 94568. The application is also available on our website at [www.dublin.ca.gov](http://www.dublin.ca.gov).

For questions regarding the application process, please call (925) 833-6645.

Sincerely,

Rhonda Franklin  
Administrative Analyst I  
Parks and Community Services Department



**CITY OF DUBLIN  
100 CIVIC PLAZA  
DUBLIN, CA 94568  
(925) 833-6645**

Dear High School Student:

Thank you for expressing an interest in serving as the Student Representative to the City's Parks and Community Services Commission for the term of July 1, 2015 through June 30, 2016.

Please answer the following questions. If you are writing the answers, please write legibly. You may use an additional sheet(s) of paper for your answers.

1. Why are you interested in serving on the Parks and Community Services Commission?
2. What is the most important contribution you can make to the Commission?
3. What knowledge do you have of the parks and recreational facilities in Dublin?
4. What knowledge do you have of the programs offered through the Parks and Community Services Department? Have you ever participated in a program or class offered by the Parks and Community Services Department?
5. What school and/or extra curricular activities are you currently involved in or will be involved in during the 2015-2016 school year?

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Address \_\_\_\_\_

Email Address \_\_\_\_\_

Phone \_\_\_\_\_ Grade in 2015-2016 School Year \_\_\_\_\_

High School Currently Attending \_\_\_\_\_

**APPLICATION DEADLINE:** Thursday, April 30, 2015, at 5:00 PM. Applications may be submitted in person at the Recreation Counter on the 1<sup>st</sup> floor of the Dublin Civic Center or mailed to City of Dublin Student Representative, Parks & Community Services, 100 Civic Plaza, Dublin, CA 94568. For questions on the application process, please call (925) 833-6645. Applications are also available at [www.dublin.ca.gov](http://www.dublin.ca.gov).





**AGENDA STATEMENT  
YOUTH ADVISORY COMMITTEE  
MEETING DATE: March 25, 2015**

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**SUBJECT:** **Youth Advisory Committee End of Year Activity**  
*Prepared by Frank Luna, Recreation Supervisor*

**ATTACHMENTS:** None

**RECOMMENDATION:** Receive report

**FINANCIAL STATEMENT:** None

**DESCRIPTION:** The end of year activity will be held April 22, 2015 at the Dublin Senior Center for the 2014-2015 Youth Advisory Committee Members. This activity is being held to express appreciation to Advisory Committee Members for their hard work and dedication during the past term serving on the Youth Advisory Committee.

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**COPIES TO:**

**ITEM NO: 7.2**