



CITY OF
DUBLIN

CITY OF DUBLIN
PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING AGENDA

MONDAY, MARCH 16, 2015, 7:00 PM
DUBLIN CIVIC CENTER, 100 CIVIC PLAZA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ORAL COMMUNICATIONS**
 - 3.1 **Brief Informational Only Reports from Senior Center and Youth Advisory Committees**
 - 3.2 **Public Comments**

At this time, the public is permitted to address the Parks and Community Services Commission on non-agendized items. The Commission must, however, comply with all State Laws in regard to items not appearing on the posted agenda. The Commission may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter. Any member of the public may contact the Office of the Parks and Community Services Department related to the proper procedure to place an item on a future Parks and Community Services Commission agenda. The exceptions under which the Parks and Community Services Commission MAY discuss and/or take action on items not appearing on the agenda are contained in GC 54954.2(b)(1)(2)(3).
4. **MINUTES OF THE REGULAR MEETING – February 23, 2015**

STAFF RECOMMENDATION: Approve Minutes.
5. **WRITTEN COMMUNICATIONS - None**
6. **PUBLIC HEARING - None**
7. **UNFINISHED BUSINESS - None**
8. **NEW BUSINESS**
 - 8.1 **Dougherty Hills Dog Park Renovation**

The Commission shall receive a report on the Dougherty Hills Dog Park Renovation Plan
STAFF RECOMMENDATION: Receive report and recommend approval of proposed Dougherty Hills Dog Park Renovation Plan to the City Council.
9. **OTHER BUSINESS**
 - 9.1 **Brief Informational Only Reports from Commissioners and/or Staff and Reports by Commission related to Meetings Attended at City Expense (AB 1234).**
10. **ADJOURNMENT**

This AGENDA is posted in accordance with Government Code Section 54954.2(a)

If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact the Office of Parks and Community Services (925) 556-4500 at least 72 hours in advance of the meeting.

A complete packet of information containing Staff Reports (Agenda Statements) and attachments related to each item is available for public review at least 72 hours prior to a Parks & Community Services Commission Meeting or, in the event that it is delivered to the Commission less than 72 hours prior to a Parks & Community Services Commission Meeting, as soon as it is so delivered. The packet is available in the Parks & Community Services Department at Civic Center.

PARKS AND COMMUNITY SERVICES COMMISSION

REGULAR MEETING

Draft Minutes

CITY OF DUBLIN

February 23, 2015

The February 23, 2015 Regular Meeting of the Parks and Community Services Commission was called to order at 7:00 PM at the Dublin Civic Center, Dublin, California, by Chair Totaro.

PLEDGE OF ALLEGIANCE

Chair Totaro led the Pledge of Allegiance.

ROLL CALL

Commissioners (Cm.) Present: Ballesteros, Giannini, Thalblum, Totaro, Tran, Tucker
Commissioner Absent: None

ORAL COMMUNICATIONS

3.1 Administration of Oath of Office to newly appointed Commissioners by City Clerk

Ms. Caroline Soto, City Clerk, administered the Oath of Office to newly appointed Commissioners: Mr. Joseph Giannini, Ms. Janine Thalblum and Mr. Philip Tucker.

3.2 BRIEF INFORMATIONAL ONLY REPORTS FROM THE SENIOR CENTER AND YOUTH ADVISORY COMMITTEES

Senior Center Advisory Committee

Senior Center Advisory Committee Member Ms. Holly Ito, informed the Commission of two new Advisory Committee Members, Ms. Jerrie Lore and Ms. Beth Brizee. Ms. Ito reported on the Advisory Committee meeting held on February 5, 2015. The Advisory Committee received the Fall Quarterly Report and discussed the Youth Benefit Concert that will take place on April 12, 2015; the Senior Center Advisory Committee will be working with the Youth Advisory Committee on coordinating the event.

Youth Advisory Committee

Cm. Tran reported on the Youth Advisory Committee's meeting held on January 28, 2015. The Advisory Committee received reports on Live Healthy Dublin Active 8 Challenge, the Tri-Valley Teen Job fair and the St. Patrick's Day Festival.

3.3 PUBLIC COMMENTS

Mr. Roger Sherwin, Dublin resident, stated he lives across the street from the Dougherty Hills Dog Park. Mr. Sherwin expressed his frustration with the lack of landscaping to shield the view of the dog park as well as the noise issue from the dogs barking. Mr. Sherwin asked the Commission to help with relocating the dog park. Mr. McCreary, Parks and Community Services Director, stated there are current plans to renovate the dog park and the report will be presented at the March Commission Meeting.

APPROVAL OF MINUTES

4.1 Regular Meeting December 15, 2014

On a motion by Cm. Ballesteros, seconded by Cm. Tran, and by a vote of 3-0-3 with Commissioners Tucker, Giannini and Thalblum abstaining, the Commission voted to approve the minutes of the regular meeting of December 15, 2014 as presented. Commissioners Giannini, Thalblum and Tucker abstained from the vote as they were not appointed as Commissioners for the December meeting.

WRITTEN COMMUNICATIONS – None

PUBLIC HEARING – None

UNFINISHED BUSINESS – None

NEW BUSINESS

8.1 Election of Officers

Ms. Micki Cronin, Assistant Director of Parks and Community Services, presented the specifics of the item as outlined in the Staff Report.

Chair Totaro opened the floor to nominations for Chairperson.

Cm. Ballesteros nominated Chair Totaro. Cm. Giannini seconded the nomination. By a vote of 6-0-0 the Commission unanimously voted to elect Chair Totaro as Chairperson for a third consecutive year.

Chair Totaro opened the floor to nominations for Vice Chairperson.

Chair Totaro nominated Cm. Ballesteros, Cm. Giannini seconded the nomination. By a vote of 6-0-0 the Commission unanimously voted to elect Cm. Ballesteros as Vice Chair.

8.2 Committee Appointments

Ms. Micki Cronin, Assistant Director of Parks and Community Services, presented the specifics of the item as outlined in the Staff Report.

The Commission made the following Committee Appointments:

Senior Center Advisory Committee

Representative: Cm. Thalblum

Alternate: Cm. Tucker

Youth Advisory Committee

Representative: Cm. Tran

Alternate: Cm. Giannini

Youth Sports Liaison Committee

Representative: Cm. Giannini

Alternate: Vice Chair Ballesteros

The Special Events Logistics Committee was eliminated; Staff will give Special Event Reports to the Commission.

8.3 Fall 2014 Quarterly Report

Ms. Lisa McPherson, Recreation Supervisor, presented the specifics of the item as outlined in the Staff Report pertaining to Recreational and Leisure Activities, Family Services and the Preschool Program.

Mr. Rich Jochner, Recreation Supervisor, presented the specifics of the item as outlined in the Staff Report pertaining to the Sports Programs and the Senior Center.

Cm. Thalblum stated she enjoys the recreation programs, especially the youth sports programs and thanked Staff for doing a great job.

Cm. Giannini asked about the After School Recreation Program in regards to the expansion at Fallon Middle School. Ms. Micki Cronin, Assistant Director of Parks and Community Services, stated the schools give the room for the program location near the end of summer break when final school enrollment is determined for the year. At this time it is unknown if the program would be able to expand as the actual room has not been provided.

Cm. Tucker stated the number of volunteer hours were very impressive. Cm. Tucker thought there might be a need for college-age individuals to volunteer and the City could offer those opportunities. Ms. Cronin stated the City does have a volunteer program at the Senior Center and Heritage Park and Staff is always looking for ways to expand.

Cm. Tran commended Staff on transforming the Shannon Community Center multipurpose room into a nice and inviting preschool room. Cm. Tran also stated she liked that the middle school teachers are available for academic assistance with the Student Union Program. Cm. Tran asked about the difference between the “C” and “D” sports leagues. Mr. Jochner stated it is an upper and lower division; the divisions were combined in the fall quarter as there were not enough teams to hold the separate divisions.

Vice Chair Ballesteros asked about additional space being provided at Green and Dublin Elementary School for the After School Recreation Programs. Ms. Cronin stated the schools would need to offer a larger room to hold the program and then Staff would be able to take additional students. Ms. McPherson stated there are still capacity issues and Staff is working with the Dublin United School District to utilize the multipurpose rooms.

Vice Chair Ballesteros stated her son attends the Kidz Love Soccer classes and he enjoys the class. She likes the Hawaiian music at the Senior Center as well as the Trail Trekkers. Mr. McCreary stated Trail Trekkers is a unique program that has a regional draw.

Chair Totaro stated he thought the report was great and would like to keep the presentation format. Cm. Totaro asked about 2013’s fall quarter men’s basketball teams in the “C” and “D” league. Mr. Jochner stated fall 2013 and 2014 both had eight teams. The difference in 2014 was that a Monday night 30 and over league was removed to allow for more volleyball and basketball classes. If there are a larger amount of teams then the league can be split into the two divisions. Cm. Totaro commented that he likes the increases in registration for contracted sports classes.

Chair Totaro asked if Fallon Middle School reduced the Student Union Program capacity down to 55. Ms. Cronin stated in the 2013-2014 school year the City was given two classrooms for the program and this year only one classroom was available. Chair Totaro asked who pays for the Student Union’s credentialed teachers. Ms. Cronin stated the teachers are paid by the City.

Chair Totaro asked about the renovations of the old gym at Dublin High School. Ms. Cronin stated the City anticipated the closure and has not needed additional gym space this year. Mr. Jochner commented that the local Catholic Youth Organization’s basketball league has been affected by the reduced gym space.

8.4 Department Projects for 2015-2016

Mr. Paul McCreary, Director of Parks and Community Services, presented the specifics of the item as outlined in the Staff Report.

Vice Chair Ballesteros asked if land has already been set aside for the Dublin Unified School District (DUSD) for the future school site at the Dublin Crossing Community Park. Mr. McCreary stated a 12-acre parcel has been identified for a school in the Specific Plan for the project.

Vice Chair Ballesteros asked which way the future amphitheater would face at Emerald Glen Park. Mr. McCreary stated the audience would be facing east when facing the stage.

Vice Chair Ballesteros asked about the food truck location at the Emerald Glen Recreation and Aquatic Complex (EGRAC). Mr. McCreary stated there is an area inside of the EGRAC for two food trucks.

Vice Chair Ballesteros, asked about the restrooms accommodations for women versus men at Fallon Sports Park Phase II. Mr. McCreary stated the building code includes specifics for gender differences and would be built to Code.

Vice Chair Ballesteros asked about East Bay Regional Park District (EPRPD) being listed as one of the funds for the Tennis Court Resurfacing Project. Mr. McCreary stated when Measure WW was passed, there was both a regional and local funding source; Dublin received \$1.2 million from the local fund. A large portion of the fund was used to upgrade the Fallon Sports Park (FSP) soccer fields to synthetic turf in Phase I as well as to renovate the fields at Dublin Sports Grounds.

Vice Chair Ballesteros asked about the Transit Center Parkland Acquisition contribution from SunCal. Mr. McCreary stated SunCal would be contributing \$2.8 million toward the acquisition as a gift to the City and loaning the City the additional \$5.45 million which would be repaid to SunCal by FY 2020-21

Cm. Tucker asked if the EGRAC is LEED certified. Mr. McCreary stated the EGRAC is designed to be silver certified.

Cm. Tucker asked if there has been discussion within the City's Branding Committee regarding the artwork that would be located at the EGRAC. Mr. McCreary stated he is a member of the Branding Committee and he will be working with the Economic Development Director, Ms. Lori Taylor on the City's Branding at the EGRAC.

Cm. Tucker asked about the operating hours at the EGRAC. Ms. Micki Cronin, Assistant Director of Parks and Community Services, stated the indoor pool would be open from 6:00 AM to 8:00 PM. The outdoor sports pool would be open seasonally from April to October and the water slides and activity pool would be open from Memorial Day until Labor Day.

Cm. Tucker asked about the EGRAC facility costs. Mr. McCreary stated the Capital Improvement Program shows an \$800,000 per year subsidy. Staff is currently working on a Business Plan to fine tune the EGRAC budget. Cm. Tucker commented that the amphitheater should be a nice revenue generator.

Cm. Tucker stated he is disappointed in the current operating hours at the Dublin Library; he hopes with the Library Expansion the hours would increase. Mr. McCreary stated two additional hours were added this Fiscal Year.

Cm. Giannini asked about the maintenance trail at FSP tying into the housing developments. Mr. McCreary stated the trail would complete a loop within FSP and would not go through to Central Pkwy.

Cm. Thalblum asked if funding was found for lighting in FSP Phase II. Mr. McCreary stated lighting has been left as an alternate for City Council to choose once the bids come in.

Cm. Thalblum asked about the parking capacity at the EGRAC. Mr. McCreary stated the City conducted an extensive parking study; there would be 540 spaces available at this phase. Additional areas have also been identified in the Master Plan for approximately 100 additional parking spaces if needed.

Chair Totaro asked for posters of the EGRAC and FSP Phase II to share with the local Cities' Parks and Community Services Commissions.

Chair Totaro asked about the Dublin High School pool. Mr. McCreary stated the DUSD has indicated plans for the new High School pool would be beyond the EGRAC project. The EGRAC plans have been enhanced in order to operate without the additional pool at Dublin High School if needed. Ms. Cronin added the City's operating hours would be flexible in order to accommodate aquatic sports leagues.

Chair Totaro asked about the time line for FSP Phase II. Mr. McCreary stated the facility is expected to open summer 2016, prior to the opening of the EGRAC. Chair Totaro asked about the restrooms at FSP. Mr. McCreary stated the restroom facility would be larger than the existing restrooms at the park.

Chair Totaro, asked about the public art installation date at FSP. Mr. McCreary stated both the EGRAC and FSP public art pieces would be included in the construction of the facilities and would be ready by the opening of the facilities. Chair Totaro asked about including local sports teams' achievements with the FSP art piece. Mr. McCreary stated Staff has not received direction from City Council at this time and would also depend on the budget.

Chair Totaro asked if the amphitheater at Emerald Glen Park would be capable of holding a major event for 2,000 people. Mr. McCreary stated the amphitheater would be significantly outfitted with electrical to hold major performance events.

Chair Totaro requested a diagram of the Dublin Crossing Community Park for the Commission.

Mr. McCreary gave information on additional Parks and Community Services Work Plan items.

Cm. Tucker suggested a tour of the facilities to see the locations for the projects' enhancement areas. Mr. McCreary stated a tour would be planned with the Heritage and Cultural Arts Commission.

Vice Chair Ballesteros commented that she hopes the signs at the Heritage Park and Museums would not take away from the aesthetics of the park.

Chair Totaro asked about installing in a flag pole at FSP. Mr. McCreary stated a flag pole is included in FSP Phase II.

8.5 Live Healthy Dublin "Step 2 It Challenge"

Ms. Micki Cronin, Assistant Director of Parks and Community Services, presented the specifics of the item as outlined in the Staff Report.

Cm. Tucker commented that Kaiser or other large health organizations may want to partner with the City on the Live Healthy Dublin program. Ms. Cronin stated Kaiser is one of the City’s lead sponsors for this year’s Activ-8 program.

OTHER BUSINESS

**9.1 BRIEF INFORMATION ONLY REPORTS FROM PARKS & COMMUNITY SERVICES
COMMISSIONERS AND/OR STAFF**

Vice Chair Ballesteros reported she attended the St. Patrick’s Day Festival logistics meeting and the City Council Meetings regarding the Award of Contract for the EGRAC and the proposal for the lease of land to the Dublin Unified School District.

Chair Totaro reported he attended the Local Agency Officials Ethics Training.

Chair Totaro asked for an update on the cricket fields. Ms. Cronin stated the cricket field expansion discussion is ongoing. With the upcoming cricket season, Staff is working to mitigate conflicts with soccer use.

Chair Totaro also asked about the geese at Dublin Sports Grounds. Mr. McCreary stated Four Paws Goose Control is the vendor working to remove the geese. Staff is continuing to look for additional deterrent options.

Ms. Cronin and Mr. McCreary provided program and project updates.

Mr. McCreary polled the Commission on Dublin facility sites they would like to visit.

ADJOURNMENT

Being no further business, the meeting adjourned at 8:52 PM.

Respectfully submitted,

Jennifer Kransky
Senior Office Assistant

APPROVED:

Chairperson



AGENDA STATEMENT
PARKS AND COMMUNITY SERVICES COMMISSION
MEETING DATE: March 16, 2015

- SUBJECT:** **Dougherty Hills Dog Park Renovation**
Prepared by Paul McCreary, Parks and Community Services Director
- ATTACHMENTS:** Dougherty Hills Dog Park Renovation Plan
- RECOMMENDATION:** Receive the Staff presentation, hear public comments and recommend Staff implement the proposed renovations and operational changes
- FINANCIAL STATEMENT:** The estimated cost of the proposed improvements is \$75,600. There is \$40,000 available in the Park Maintenance Budget for improvements at the Dog Park this year. The remaining improvements will be implemented as funding becomes available.

DESCRIPTION: The Dougherty Hills Dog Park on Amador Valley Boulevard is approximately two-acres in size and has both large and small dog areas as well as 18 off street parking spaces. Other amenities include fencing, double-gated entries, drinking fountains, trash receptacles, benches, signage and artwork. The design was approved by the City Council in February 2006 and the dog park was opened to the public in May 2007. Since opening, the Park has received tremendous use not only from Dublin residents but from residents of surrounding cities, and remains a popular destination.

Current Conditions

The park has continuous active use which has led to the deterioration of the site over time. The ground surface within the dog areas, which is a combination of turf and no-mow turf, is worn from heavy use, wear and tear and lack of resting periods. The dirt is compacted which reduces oxygen to the roots and makes it difficult to keep turf alive. Additionally, drainage problems and the loss of groundcover create muddy conditions during the rainy season and contribute to soil erosion over time. The no-mow turf on the hillsides is bare in some places and also needs to be renovated.

While turf is the most desirable for dog owners, and in fact received overwhelming support when the dog park was first proposed, turf suffers the most from use and requires ongoing maintenance and closures to allow the turf to rest and keep it looking good. Staff recommends providing turf areas within the small and large dog park areas that can be fenced-off seasonally for maintenance while leaving the surrounding area open for use. The surrounding area would contain a mix of no-mow turf on the perimeter, mulch near the maintenance gates between the two dog areas, and unit pavers or

COPIES TO:

ITEM NO: 8.1

decomposed granite paving in the heavily used area known as the “launch” at the large dog park entrance.

Additionally, some of the plantings in the surrounding landscape are in need of renovation. Park users are concerned with plants that may host fleas and ticks. There are several aromatic plants, including sage, lavender and rosemary, which repel fleas and ticks and may be suitable for the perimeter plantings outside of the fence. These plants are low maintenance, drought resistant and provide color and fragrance. They will also soften the edge of the park.

Proposed Improvements

The proposed improvements will be phased and installed as funding becomes available. Attachment 1 is a conceptual renovation plan. The proposed improvements include:

- Turf renovation and seasonal fencing for maintenance purposes
- Repairs of large holes
- Moving the bench away from the top of the steps in the small dog area
- Relocation of the small dog area fence along Amador Valley to the top of the slope
- Installation of new surfacing at the “launch” area of the large dog park entry
- Installation of a small retaining wall or header in the small dog park at the steps
- Installation of a new drinking fountain
- Correction of the drainage issues
- Renovation of the perimeter planting areas
- Irrigation modifications for improved efficiency

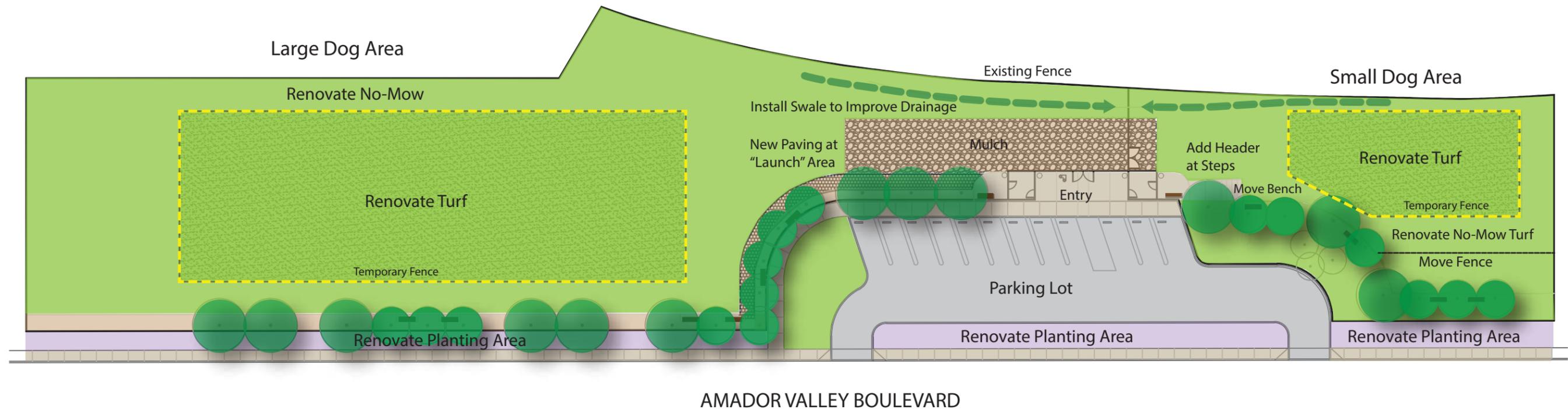
Staff anticipates the first phase of improvements will begin in April and be completed by the end of June.

Operational Changes

Staff is recommending new operating procedures related to dog park hours and closures. Currently the hours for the dog park are sunrise to one-hour after sunset. In response to complaints from neighbors regarding the barking, Staff recommends making the dog park hours 9:00 a.m. to sunset daily.

Staff is also recommending rain closures for the dog park, similar to the City’s sports fields. The dog park would be closed when it rains, and for a day or two after a rain event to allow the ground to dry. This will reduce soil compaction and damage to the turf.

The turf zone within each dog park would be fenced-off annually for major turf renovation and resting during the best recovery time for the grass, which is May 1 through July 30, as these are warmer months, the ground is warm enough to encourage root development, and the turf can heal faster. During this time the City would condition the soil, thatch, reseed the turf, and allow for the plant establishment period. The no-mow and bark areas could remain open during this period allowing partial use of the dog play areas.



Proposed Operational Procedures:

1. Close Dog Park turf areas seasonally with temporary fencing for maintenance.
2. Close Dog Park during and after rainy weather.
3. Limit Dog Park hours from 9:00am to sunset daily.

Phased Improvements:

1. Renovate turf area and repair large holes
2. Renovate no-mow turf as needed
3. Pave "Launch" area in Large Dog Park
4. Provide mulch near maintenance gates
5. Correct drainage issues
6. Install header at steps in Small Dog Park
7. Move bench at top of steps in Small Dog Park
8. Relocate fence in Small Dog Area to top
9. Replace drinking fountain
10. Renovate perimeter plantings
11. Modify irrigation for improved efficiency