



# GUIDELINES

## Citizen of the Year and Young Citizen of the Year

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### CRITERIA | Applications will be judged on the following criteria:

- ✓ All nominees must be Dublin residents.
- ✓ Nominees for Citizen of the Year must be 18 years or older.
- ✓ Nominees for Young Citizen of the Year must be in 1<sup>st</sup> – 12<sup>th</sup> grade.
- ✓ Nominations should respond to each of the five areas listed below to describe the achievement, contribution and impact made to the community by the nominee.
- ✓ Nominations must reflect the actual accomplishment(s) achieved through voluntary service **during 2017 calendar year.** (*Accomplishments from years prior to 2017 will not be considered by the judges.*)
- ✓ **A winning Citizen or Young Citizen of Year cannot be nominated the following year.**

### NOMINATION PROCEDURE | The following documentation should be submitted:

- Official nomination form or online form at <http://www.dublin.ca.gov/vre/nomination>, indicating whether the nomination is for Citizen of the Year **OR** Young Citizen of the Year.
- A 500-word (maximum) summary that describes the nominee's accomplishments based on the five established criteria listed below. *Please note: Accomplishments pertaining to years prior to 2017 will not be considered by the judges.*
- One current photograph of nominee for use at the Volunteer Recognition Event. Digital photographs can be emailed to [taryn.bozzo@dublin.ca.gov](mailto:taryn.bozzo@dublin.ca.gov).

**Please call (925) 833-6650 with any questions.**

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*To ensure impartial selection of winner, judging is completed by volunteer judges not affiliated with the City of Dublin.*

Judges will score each nominee using the following rating system:

Fair	Good	Excellent
(1 – 3)	(4 – 7)	(8 – 10)

Nominees will be evaluated on the following five areas:

1. Exemplify *Dublin Pride - Integrity in Action Program*\* Characteristics: Responsibility, Respectfulness, Caring, Giving, Positive Attitude, Trustworthiness, Cooperation, Doing One's Best, Honesty, and Self-Discipline.
2. Time and effort spent on project/activity in 2017.
3. Overall relevance and importance of project/activity to the community in 2017.
4. Originality and uniqueness of effort(s) in 2017.
5. Overcoming a challenge in accomplishing the project/activity in 2017.

\* The community-wide *Dublin Pride - Integrity in Action Program* is sponsored by the Dublin Unified School District and the City of Dublin.