



# **REQUEST FOR PROPOSALS**

## **Pest Control Services**

### **City of Dublin**

Proposals must be received by: Monday, May 6, 2019 at 4:00 p.m. (Pacific Time)

Laura Borjon, Administrative Aide  
City of Dublin Public Works Department  
100 Civic Plaza  
City of Dublin, CA 94568



**Request for Proposal  
For  
Pest Control Services**

**Overview**

The City of Dublin (City) is requesting proposals from qualified pest control applicator (contractor) businesses. The City intends to select an operator who is registered and licensed in the State of California to provide pest control services to the City in order to provide for a pest free environment for employees and visitors to City maintained facilities within the City of Dublin.

**Scope of Work**

Contractor to treat and/or provide for an environment that is free from, but not limited to, the following pests:

1. Spiders, cockroaches, and beetles
2. Crickets and grasshoppers
3. Ants (all species), earwigs, sow bugs, centipedes, and silverfish
4. Fleas, mites and other biting insects
5. Wasps, hornets and other stinging insects nesting in the interior or exterior, up to a maximum height of two (2) stories
6. Mice, rats, and other interior rodents
7. Stored food pests

**Considerations:**

The successful proposal will, at a minimum, provide the following to meet the specific needs of the City of Dublin:

1. Contractor shall provide pest control services at all city facilities and select Camp Parks Reserve Forces Training Area facilities.
2. All contractor personnel shall wear a uniform with company identification whenever working in or around any City or Camp Parks RFTA facilities. Contract personnel shall schedule all visits prior to providing services with the Public Works Maintenance Superintendent (or his designee) and Contract personnel shall check in with City staff before performing services to receive an update on any issues that may have come up since the last routine service.
3. Contractor must perform a thorough inspection during routine service. Contractor personnel shall provide the City with an electronic copy of the inspection report within one week of service to

report any issues that may be addressed by the City prior to the next scheduled service (i.e. trim vegetation away from building, install door sweeps, etc.).

4. Complaints and service requests between routine services must be addressed within 24 hours after notification and will be at no additional cost to the City.
5. All pest control services shall be performed in accordance with Federal, State and Local rules and regulations. Any and all chemicals used during the service must be approved for its intended use and applied in a manner consistent with the regulations established by the State of California Department of Pesticide Regulation and consistent with Federal and Cal OSHA standards.
6. Contactor shall establish and submit to the Public Works Maintenance Superintendent a schedule of services to be performed at each facility. Each facility shall be serviced monthly, unless noted otherwise.
7. Contractor shall submit a copy of the company's IPM policy along with the proposal. Should the company not have a current IPM policy, the contractor must establish an IPM policy and submit it along with the proposal. The contractor selected to provide pest control services to the City, shall implement the IPM policy by the start date of service.
8. Furnish all labor, materials and equipment necessary to complete tasks.
9. Contractor shall complete the compensation schedule attached herein as **Attachment B** and include with the proposal by the submission deadline.

**Locations and Frequencies**

**Base Bid includes the following City facilities:**

Site#	Facility	Floors	Interior Building	Exterior Building	Frequency
1	City Hall 100 Civic Plaza	2	X	X	Monthly
2	Library 200 Civic Plaza	1	X	X	Monthly
3	Public Safety Complex 6363 Clark Avenue	1	X	X	Monthly
4	Shannon Center 11600 Shannon Avenue	1	X	X	Monthly
5	Senior Center 7600 Amador Valley Boulevard	1	X	X	Monthly
6	Heritage Park & Museum (Old St. Raymond Church & Schoolhouse) 6600 Donlon Way	1	X	X	Monthly
7	Historic Park (Kolb House) 6600 Donlon Way	1	X	X	Monthly
8	The WAVE 4201 Central Parkway	1	X	X	Monthly
9	City Corporation Yard 5709 Scarlett Court	1	X	X	Monthly
10	Fire Station 16 7494 Donohue Drive	1	X	X	Monthly

11	Fire Station 17 6700 Madigan Drive	1	X	X	Monthly
12	Fire Station 18 4800 Fallon Road	1	X	X	Monthly

**Bid Alternate 1 includes the following sites/locations are located in the Camp Parks RTFA**

150	Warehouse	2		X	Upon Request
162	Warehouse	1		X	Upon Request
171	Warehouse	1		X	Upon Request
275	Visitor Center	1	X	X	Weekly
277	Guard Shack	1	X	X	Weekly
278	Guard Shack	1	X	X	Weekly
282	Guard Shack	1	X	X	Weekly
300	Administrative	2	X	X	Monthly
301	Administrative	2	X	X	Monthly
302	Administrative	2	X	X	Monthly
303	Fitness Center	2	X	X	Weekly
304	Administrative	2	X	X	Monthly
306	Administrative	2	X	X	Monthly
309	Storage	1		X	Monthly
310	Administrative	2		X	Monthly
311	Administrative	1	X	X	Weekly
312	Administrative	1	X	X	Weekly
313	Warehouse	1		X	Monthly
320	Administrative	2		X	Monthly
321	Administrative	2		X	Monthly
330	Administrative	2		X	Upon Request
332	Dining Facility	3	X	X	Weekly
334	Warehouse	1		X	Monthly
342	Storage	1		X	Monthly

350	Administrative	1	X	X	Weekly
360	Barracks	2	X	X	Weekly
361	Barracks	2	X	X	Weekly
362	Barracks	2	X	X	Weekly
363	Barracks	2	X	X	Weekly
364	Barracks	2	X	X	Weekly
373	Administrative	2	X	X	Weekly
387	Container Storage	1		X	Upon Request
388	Container Storage	1		X	Upon Request
389	Container Storage	1		X	Upon Request
390	Barracks	2	X	X	Monthly
391	Barracks	2	X	X	Monthly
392	Barracks	2	X	X	Monthly
393	Barracks	2	X	X	Monthly
394	Barracks	2	X	X	Monthly
398	Laundry Facility	1	X	X	Weekly
490	Vehicle Maintenance	1	X	X	Weekly
494	Warehouse	1	X	X	Weekly
495	Admin/Storage	1		X	Upon Request
510	Administrative	2	X	X	Weekly
511	Storage	1		X	Upon Request
512	Storage	1		X	Monthly
514	Administrative	1	X	X	Weekly
515	Storage	1		X	Monthly
516	Vehicle Maintenance	1		X	Monthly
517	Administration	2	X	X	Weekly
521	Administration/Rally	1	X	X	Weekly
522	Storage	1		X	Upon Request
610	Administrative	1	X	X	Weekly

612	Storage	1		X	Upon Request
620	Administrative	1	X	X	Weekly
628	Admin/Toilet	1		X	Upon Request
635	NEC Node	1		X	Upon Request
650	Administrative	2	X	X	Monthly
659	Administrative	3	X	X	Weekly
665	Admin/Storage	1	X	X	Monthly
677	Administrative	1	X	X	Monthly
685	Warehouse/Storage	1	X	X	Monthly
791	Admin/Shops	1	X	X	Weekly
1192	Access Control	1		X	Upon Request
1195	Range OPS/Storage	1		X	Upon Request
1206	Administrative	1		X	Upon Request
1209	Administrative	1		X	Upon Request
1211	Administrative	1		X	Upon Request
0396A	Baseball Dugout (R)	1		X	Upon Request
0396B	Baseball Dugout (L)	1		X	Upon Request
J1210	Administrative	1		X	Upon Request
MISC	Curbs	1		X	Bimonthly
MISC	Gravel Areas	1		X	Bimonthly
R0EST	Administrative	1		X	Upon Request
R396C	Baseball (Booth)	1		X	Upon Request
TR490	Showers	1		X	Upon Request

The city reserves the right to add or remove any facilities from these lists as needed during the contract term. In addition, Public Works Maintenance Superintendent may approve additional unforeseen services on top of items approved in this Agreement.

**Process and General Conditions**

1. Proposers shall submit four (4) original proposals and one electronic copy to:

Laura Borjon, Administrative Aide  
City of Dublin Public Works Department

100 Civic Plaza  
Dublin, CA 94568  
[laura.borjon@dublin.ca.gov](mailto:laura.borjon@dublin.ca.gov)

Electronic copies shall be emailed and hardcopies (4) must be bound and mailed to the address listed above.

2. Deadline for submitting the proposal is Monday, May 6, 2019, at 4:00 p.m. to the Public Works Department at 100 Civic Plaza, Dublin, CA 94568. Postmarks will not be accepted.
3. The City will not pay for any costs incurred in preparation and submission of the proposals or in anticipation of a contract. The format of submittals is at the discretion of the Proposer. Each proposal shall be limited to a maximum of 20 pages, single-sided, using minimum 12-point font size. Page limit excludes a table of contents, tabbed dividers, and resumes for Contractor's team.

#### **Schedule for RFP Process**

<b>Monday, April 15</b>	Request for Proposals posted to City website
<b>Thursday, April 25</b>	Mandatory Facility Tour. Tour begins at 9 a.m. at 100 Civic Plaza, Dublin, CA 94568.
<b>Friday, April 26</b>	Deadline to submit questions to City of Dublin
<b>Tuesday, April 30</b>	Addendum posted, if required
<b>Monday, May 6</b>	Proposals are due no later than 4:00 PM on May 6 at the offices of the City of Dublin, Public Works Department, 100 Civic Plaza, Dublin, CA 94568. Late submittals will not be accepted.
<b>Tuesday, June 18</b>	Contract Services Agreement scheduled for approval by the Dublin City Council.

**(Tentative dates, subject to change)**

#### **RFP Submittal Requirements**

Please prepare and organize your Proposal based on the requirements provided below. Any other information you would like to include should be placed in a separated section at the back of your Proposal. Please note however that the RFP submittal is limited to **20 pages maximum** single-sided (excluding resumes) and should be submitted on 8 ½ x 11 paper, no smaller than 12-point font. Page limit excludes a table of contents, tabbed dividers, and qualifications for Contractor's team.

Interested companies are requested to submit four (4) bound, and one electronic copy of their Proposal as follows:

1. Enclose a cover letter not to exceed one page, describing the company's interest and commitment to perform work necessary to provide contract services for pest control. The person authorized by the firm to negotiate a contract with the City of Dublin shall sign the cover letter. Please include this cover letter within the document and not as a separate page.
2. State the qualifications and experience of the company/individuals. Please emphasize the specific qualifications and experience with engagements of similar scope and complexity.
3. Provide at least three references (names and current phone numbers) from recent work (previous five years) similar to the services outlined in this request for qualification. Please include a brief description of the work performed and the role your company performed.
4. List key staff members, including identification of the Principal-in-Charge, Project Manager and/or primary point-of-contact.
5. Provide confirmation of your company's ability to meet the City's Standard Contract Agreement and insurance requirements. Exceptions to the Agreement and insurance requirements shall be specifically noted in the Proposal.

Please provide copies of your Proposal to City offices **no later than May 6, 2019 by 4:00 p.m.** The entire Proposal (excluding resumes) should be a **maximum** of 20 pages. Submittals should be addressed as follows:

Attention: Laura Borjon, Administrative Aide  
City of Dublin Public Works Department  
100 Civic Plaza  
Dublin, California 94568

**Post-marked packages dated on the specified proposal due date will NOT be accepted. Any Proposal submitted after the stated deadline will not be accepted for consideration.**

### **Standard Contracting Agreement**

It is anticipated that the services covered by the Agreement resulting from this solicitation will be performed on a unit price basis for a specified scope of work. The term of the agreement will begin July 1, 2019 and expire on June 30, 2022.

A sample of the Contract Services Agreement (Agreement) is provided as **Attachment A**.

If the interested firm desires to take exception to the Agreement and/or insurance requirements, the interested firm shall clearly identify proposed changes to the Agreement and furnish the reason for these changes, which shall be included in the qualification. Exceptions will be taken into consideration in evaluating Proposals. Otherwise, Proposer is to state in writing in the proposal that the Agreement is acceptable to Proposer.

### **Conflict of Interest**

Proposer agrees that, for the term of this contract, no member, officer or employee of the City of Dublin, or of a public body within Alameda County or member or delegate to the Congress of the United States,



during his/her tenure or for one year thereafter, shall have any direct interest in the contracts or any direct or material benefit arising therefrom.

Proposers must provide a list of any potential conflicts of interest in working for the City of Dublin. This must include, but is not limited to, a list of your firm's clients who are the following: Private clients located or operating within the City of Dublin limits, Dublin San Ramon Services District, US Army Camp Parks Reserve Forces Training Area and/or the County of Alameda, and a brief description of work for these clients. Proposers must also identify any other clients (including public entities), that may pose a potential conflict of interest, as well as a brief description of work you provide to these clients.

This list must include all potential conflicts of interest within the year prior to the release of this RFP as well as current and future commitments to other projects.

Principals and those performing work for City of Dublin may be required to submit a California Fair Political Practices Commission (FPPC) Form 700: Statement of Economic Interests documenting potential financial conflicts of interest. For additional information, proposers should refer to the FPPC website at <http://www.fppc.ca.gov/Form700.html>.

### **Equal Employment Opportunity**

Proposer shall not discriminate, on the basis of a person's race, sex, gender, religion (including religious dress and grooming practices), national origin, ancestry, physical or mental disability, medical condition (including cancer and genetic characteristics), marital status, age, sexual orientation, color, creed, pregnancy, genetic information, gender identity or expression, political affiliation or belief, military/veteran status, or any other classification protected by applicable local, state, or federal laws (each a "Protected Characteristic"), against any employee, applicant for employment, subcontractor, bidder for a subcontract, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship, or participant in, recipient of, or applicant for any services or programs provided by Consultant under this Agreement. In the event of Proposer non-compliance, the City of Dublin may cancel, terminate or suspend the Contract in whole or in part. Proposer may also be declared ineligible for further contracts with the City of Dublin.

Proposer shall take affirmative action to ensure that applicants are employed, and that employees are treated during their employment, without regard to any Protected Characteristic. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

Proposer and its sub-consultants shall post in conspicuous places, available to all employees and applicants for employment, a notice setting forth the following provisions [29 U.S.C. § 623, 42 U.S.C. § 2000, 42 U.S.C. § 6102, 42 U.S.C. § 12112, 42 U.S.C. § 12132, 49 U.S.C. § 5332, 29 CFR Part 1630, 41 CFR Parts 60 et seq.].

### **Governing Law**

This RFP summarizes the applicable laws and governance; when in conflict applicable State/Federal guidelines shall apply. The contract and legal relations between the parties hereto shall be governed and construed in accordance with the laws of the State of California.

**Insurance Requirements**

The Contractor shall provide insurance coverage as follows in conformance with the City of Dublin’s requirements:

General Liability Insurance	\$1,000,000
Automobile Liability Insurance	\$1,000,000
Professional Liability Insurance	\$1,000,000
Workers’ Compensation Insurance	\$1,000,000

**References**

Contractor must include three (3) references for which the company has provided services similar to those described in this RFP. Reference information shall include: Name, Address, Contact, Title, Phone Number, and Term of the Contract.

**Review and Selection Process**

The City reserves the right to make the selection based on its sole discretion. A subcommittee selected by City Staff will evaluate proposals provided in response to this RFP.

Based on input from this review process, a recommendation will be made to the City Manager. The City Manager will make a recommendation to the City Council for award of contract services.

The City reserves the right to award a contract to the contractor that the City feels best meets the requirements of the RFP. The City reserves the right to reject any and all Proposals prior to execution of the Agreement, with no penalty to the City.

**Selection of Contractor**

Proposals will be evaluated on the following:

- a) responsiveness to the Request for Proposal questions
- b) experience of the firm
- c) experience and qualifications of the assigned individuals
- d) satisfaction of previous clients

**Attachment A**

**Standard Contract Services Agreement**

**CONTRACTOR SERVICES AGREEMENT BETWEEN  
THE CITY OF DUBLIN AND**

**[NAME OF CONTRACTOR]**

THIS AGREEMENT for [REDACTED] services is made by and between the City of Dublin ("City") and [REDACTED] ("Contractor") (together sometimes referred to as the "Parties") as of [REDACTED], 20 [REDACTED] (the "Effective Date").

**Section 1. SERVICES.** Subject to the terms and conditions set forth in this Agreement, Contractor shall provide to City the services described in the Scope of Work attached as Exhibit A at the time and place and in the manner specified therein. In the event of a conflict in or inconsistency between the terms of this Agreement and Exhibit A, the Agreement shall prevail.

- 1.1 **Term of Services.** The term of this Agreement shall begin on the Effective Date and shall end on \_\_\_\_\_, the date of completion specified in Exhibit A, and Contractor shall complete the work described in Exhibit A on or before that date, unless the term of the Agreement is otherwise terminated or extended, as provided for in Section 8. The time provided to Contractor to complete the services required by this Agreement shall not affect the City's right to terminate the Agreement, as referenced in Section 8. Notwithstanding the foregoing this Agreement may be extended on a month to month basis for up to 6 months upon the written consent of the Contractor and the City Manager, provided that: a) sufficient funds have been appropriated for such purchase, b) the price charged by the Contractor for the provision of the services described in Exhibit A does not increase. None of the foregoing shall affect the City's right to terminate the Agreement as provided for in Section 8.
- 1.2 **Standard of Performance.** Contractor shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which Contractor is engaged.
- 1.3 **Assignment of Personnel.** Contractor shall assign only competent personnel to perform services pursuant to this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the reassignment of any such persons, Contractor shall, immediately upon receiving notice from City of such desire of City, reassign such person or persons.
- 1.4 **Time.** Contractor shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance provided in Subsection 1.2 above and to satisfy Contractor's obligations hereunder.
- 1.5 **Public Works Contractor Registration.** Contractor agrees, in accordance with Section 1771.1 of the California Labor Code, that Contractor or any subconsultant shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in Chapter 1 of Part 7 of Division 2 of the California Labor Code, unless currently registered and qualified to perform public work pursuant to California Labor Code section 1725.5. It is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded. No contractor or subcontractor may be awarded a contract for public work on a public

works project unless registered with the Department of Industrial Relations pursuant to California Labor Code section 1725.5. Contractor agrees, in accordance with Section 1771.4 of the California Labor Code, that if the work under this Agreement qualifies as public work, it is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

- 1.6 **Public Works Contractor Registration.** Contractor agrees, in accordance with Section 1771.1 of the California Labor Code, that Contractor or any subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in Chapter 1 of Part 7 of Division 2 of the California Labor Code, unless currently registered and qualified to perform public work pursuant to California Labor Code section 1725.5. It is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded. No contractor or subcontractor may be awarded a contract for public work on a public works project unless registered with the Department of Industrial Relations pursuant to California Labor Code section 1725.5. Contractor agrees, in accordance with Section 1771.4 of the California Labor Code, that if the work under this Agreement qualifies as public work, it is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

**Section 2. COMPENSATION.** City hereby agrees to pay Contractor a sum not to exceed \_\_\_\_\_, notwithstanding any contrary indications that may be contained in Contractor's proposal, for services to be performed and reimbursable costs incurred under this Agreement. In the event of a conflict between this Agreement and Contractor's proposal, attached as Exhibit A, regarding the amount of compensation, the Agreement shall prevail. City shall pay Contractor for services rendered pursuant to this Agreement at the time and in the manner set forth herein. The payments specified below shall be the only payments from City to Contractor for services rendered pursuant to this Agreement. Contractor shall submit all invoices to City in the manner specified herein. Except as specifically authorized by City in writing, Contractor shall not bill City for duplicate services performed by more than one person.

Contractor and City acknowledge and agree that compensation paid by City to Contractor under this Agreement is based upon Contractor's estimated costs of providing the services required hereunder, including salaries and benefits of employees and subcontractors of Contractor. Consequently, the Parties further agree that compensation hereunder is intended to include the costs of contributions to any pensions and/or annuities to which Contractor and its employees, agents, and subcontractors may be eligible. City therefore has no responsibility for such contributions beyond compensation required under this Agreement.

- 2.1 **Invoices.** Contractor shall submit invoices, not more often than once a month during the term of this Agreement, based on the cost for services performed and reimbursable costs incurred prior to the invoice date. No individual performing work under this Agreement shall bill more than 2,000 hours in a fiscal year unless approved, in writing, by the City Manager or his/her designee. Invoices shall contain the following information:
- Serial identifications of progress bills; i.e., Progress Bill No. 1 for the first invoice, etc.;
  - The beginning and ending dates of the billing period;
  - A Task Summary containing the original contract amount, the amount of prior billings, the total due this period, the balance available under the Agreement, and the percentage of completion;
  - A copy of the applicable time entries or time sheets shall be submitted showing the following:

- Daily logs of total hours worked by each individual performing work under this Agreement
  - Hours must be logged in increments of tenths of an hour or quarter hour
  - If this Agreement covers multiple projects, all hours must also be logged by project assignment
  - A brief description of the work, and each reimbursable expense
- The total number of hours of work performed under the Agreement by Contractor and each employee, agent, and subcontractor of Contractor performing services hereunder;
  - The Contractor's signature;
  - Contractor shall give separate notice to the City when the total number of hours worked by Contractor and any individual employee, agent, or subcontractor of Contractor reaches or exceeds 800 hours within a 12-month period under this Agreement and any other agreement between Contractor and City. Such notice shall include an estimate of the time necessary to complete work described in Exhibit A and the estimate of time necessary to complete work under any other agreement between Contractor and City, if applicable.
- 2.2 **Monthly Payment.** City shall make monthly payments, based on invoices received, for services satisfactorily performed, and for authorized reimbursable costs incurred. City shall have 30 days from the receipt of an invoice that complies with all of the requirements above to pay Contractor.
- 2.3 **Final Payment.** City shall pay the last 10% of the total sum due pursuant to this Agreement within 60 days after completion of the services and submittal to City of a final invoice, if all services required have been satisfactorily performed.
- 2.4 **Total Payment.** City shall pay for the services to be rendered by Contractor pursuant to this Agreement. City shall not pay any additional sum for any expense or cost whatsoever incurred by Contractor in rendering services pursuant to this Agreement. City shall make no payment for any extra, further, or additional service pursuant to this Agreement.
- In no event shall Contractor submit any invoice for an amount in excess of the maximum amount of compensation provided above either for a task or for the entire Agreement, unless the Agreement is modified prior to the submission of such an invoice by a properly executed change order or amendment.
- 2.5 **Hourly Fees.** Fees for work performed by Contractor on an hourly basis shall not exceed the amounts shown on the compensation schedule attached hereto as Exhibit B.
- 2.6 **Reimbursable Expenses.** Reimbursable expenses are specified in Exhibit B, and shall not exceed \$                     . Expenses not listed in Exhibit B are not chargeable to City. Reimbursable expenses are included in the total amount of compensation provided under this Agreement that shall not be exceeded.
- 2.7 **Payment of Taxes.** Contractor is solely responsible for the payment of employment taxes incurred under this Agreement and any similar federal or state taxes.
- 2.8 **Payment upon Termination.** In the event that the City or Contractor terminates this Agreement pursuant to Section 8, the City shall compensate the Contractor for all outstanding costs and reimbursable expenses incurred for work satisfactorily completed as of the date of written notice of

termination. Contractor shall maintain adequate logs and timesheets to verify costs incurred to that date.

2.9 **Authorization to Perform Services.** The Contractor is not authorized to perform any services or incur any costs whatsoever under the terms of this Agreement until receipt of authorization from the Contract Administrator.

2.10 **Liquidated Damages.** Failure of Contractor to respond to problems referred to it by City within the time limits established in Subsection 1.2 of this Agreement shall result in liquidated damages as set forth in Exhibit A.

**Section 3. FACILITIES AND EQUIPMENT.** Except as set forth herein, Contractor shall, at its sole cost and expense, provide all facilities and equipment that may be necessary to perform the services required by this Agreement. City shall make available to Contractor only the facilities and equipment listed in this section, and only under the terms and conditions set forth herein. Contractor shall make a written request to City to use facilities or equipment not otherwise listed herein.

3.1 **Safety Requirements.** In accordance with generally accepted construction practices and state law, Contractor shall be solely and completely responsible for conditions on the jobsite, including safety of all persons and property during performance of the work. This requirement shall apply continuously and not be limited to normal working hours.

Contractor shall take all necessary precautions and provide all necessary safeguards to prevent personal injury and property damage. Contractor shall provide protection for all persons including, but not limited to, its employees and employees of its subcontractors; members of the public; and employees, agents, and representatives of the City and regulatory agencies that may be on or about the work.

The services of the City in conducting review and inspection of Contractor's performance is not intended to include review of the adequacy of Contractor's work methods, equipment, bracing or scaffolding, or safety measures, in, on, or near any Contractor jobsite.

All work and materials shall be in strict accordance with all applicable state, city, county, and federal rules, regulations and codes, with specific attention to the United States Department of Labor Occupational Health and Safety Administration (OSHA) requirements. Contractor shall be solely responsible for compliance with all city, county, and state explosive transport, storage, and blasting requirements and for any damages caused by such operations.

Contractor is hereby informed that work on City property could be hazardous. Contractor shall carefully instruct all personnel working on City property that all conditions of the property are potentially hazardous work areas as to potential dangers and shall provide such necessary safety equipment and instructions as are necessary to prevent injury to personnel and damage to property. Special care shall be exercised relative to work underground.

In addition to complying with all other safety regulations, Contractor shall abide by any and all other City requirements contained in any specifications, special conditions or manuals, which shall be made available by City upon request.

Contractor shall provide and maintain all necessary safety equipment such as fences, barriers, signs, lights, walkways, guards, and fire prevention and fire-fighting equipment and shall take such

other action as is required to fulfill its obligations under this section. It is the intent of the City to provide a safe working environment under normal conditions. CONTRACTOR IS ADVISED THAT CITY'S OPERATIONS AND PROPERTY ARE INHERENTLY HAZARDOUS BECAUSE OF CONDITIONS SUCH AS CONFINED SPACES, POTENTIALLY EXPLOSIVE ATMOSPHERES, AND POSSIBLE EXPOSURE TO PATHOGENS.

Contractor shall maintain all portions of the jobsite in a neat, clean, and sanitary condition at all times. If required by the City, toilets shall be furnished by Contractor where needed for use of its employees and their use shall be strictly enforced. Contractor shall not use the City's existing sanitary facilities, unless previously authorized by the City.

Contractor shall keep adequate first aid facilities and supplies available and instruction in first aid for its employees shall be given.

City reserves the right to require that Contractor bring onto the project or engage the services of a licensed safety engineer at any time during the term of this Agreement. If Contractor does not have a licensed safety engineer on staff, then City may require that Contractor engage a subcontractor or subconsultant as the project's safety engineer. Contractor shall bear all costs in connection with meeting the requirements of this section.

**Section 4. INSURANCE REQUIREMENTS.** Before fully executing this Agreement, Contractor, at its own cost and expense, unless otherwise specified below, shall procure the types and amounts of insurance listed below against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by the Contractor and its agents, representatives, employees, and subcontractors. Consistent with the following provisions, Contractor shall provide proof satisfactory to City of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects, and that such insurance is in effect prior to beginning work. Contractor shall maintain the insurance policies required by this section throughout the term of this Agreement. The cost of such insurance shall be included in the Contractor's bid. Contractor shall not allow any subcontractor to commence work on any subcontract until Contractor has obtained all insurance required herein for the subcontractor(s) and provided evidence to City that such insurance is in effect. VERIFICATION OF THE REQUIRED INSURANCE SHALL BE SUBMITTED AND MADE PART OF THIS AGREEMENT PRIOR TO EXECUTION. Contractor shall maintain all required insurance listed herein for the duration of this Agreement.

#### **4.1 Workers' Compensation.**

**4.1.1 General Requirements.** Contractor shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by Contractor. The Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than \$1,000,000 per accident. In the alternative, Contractor may rely on a self-insurance program to meet these requirements, but only if the program of self-insurance complies fully with the provisions of the California Labor Code. Determination of whether a self-insurance program meets the standards of the California Labor Code shall be solely in the discretion of the Contract Administrator.

The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the City for all work performed by the Contractor, its employees, agents, and subcontractors.

**4.1.2 Submittal Requirements.** To comply with Subsection 4.1, Contractor shall submit the following:



- a. Certificate of Workers' Compensation Insurance in the amounts specified in the section; and
- b. Waiver of Subrogation Endorsement as required by the section.

#### 4.2 **Commercial General and Automobile Liability Insurance.**

- 4.2.1 **General Requirements.** Contractor, at its own cost and expense, shall maintain commercial general liability insurance for the term of this Agreement in an amount not less than \$2,000,000 and automobile liability insurance for the term of this Agreement in an amount not less than \$2,000,000 per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. If a Commercial General Liability Insurance or an Automobile Liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non-owned automobiles.
- 4.2.2 **Minimum Scope of Coverage.** Commercial general coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 (most recent edition) covering comprehensive General Liability on an "occurrence" basis. Automobile coverage shall be at least as broad as Insurance Services Office Automobile Liability form CA 0001, Code 1 (any auto). No endorsement shall be attached limiting the coverage.
- 4.2.3 **Additional Requirements.** Each of the following shall be included in the insurance coverage or added as a certified endorsement to the policy:
  - a. The Insurance shall cover on an occurrence or an accident basis, and not on a claims-made basis.
  - b. City, its officers, officials, employees, and volunteers are to be covered as additional insureds as respects: liability arising out of work or operations performed by or on behalf of the Contractor; or automobiles owned, leased, hired, or borrowed by the Contractor.
  - c. Contractor hereby agrees to waive subrogation which any insurer or contractor may require from vendor by virtue of the payment of any loss. Contractor agrees to obtain any endorsements that may be necessary to affect this waiver of subrogation.
  - d. For any claims related to this Agreement or the work hereunder, the Contractor's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

4.2.4 **Submittal Requirements.** To comply with Subsection 4.2, Contractor shall submit the following:

- a. Certificate of Liability Insurance in the amounts specified in the section;
- b. Additional Insured Endorsement as required by the section;
- c. Waiver of Subrogation Endorsement as required by the section; and
- d. Primary Insurance Endorsement as required by the section.

4.3 **All Policies Requirements.**

4.3.1 **Acceptability of Insurers.** All insurance required by this section is to be placed with insurers with a Bests' rating of no less than A:VII.

4.3.2 **Verification of Coverage.** Prior to beginning any work under this Agreement, Contractor shall furnish City with complete copies of all Certificates of Liability Insurance delivered to Contractor by the insurer, including complete copies of all endorsements attached to the policies. All copies of Certificates of Liability Insurance and certified endorsements shall show the signature of a person authorized by that insurer to bind coverage on its behalf. If the City does not receive the required insurance documents prior to the Contractor beginning work, it shall not waive the Contractor's obligation to provide them. The City reserves the right to require complete copies of all required insurance policies at any time.

4.3.3 **Deductibles and Self-Insured Retentions.** Contractor shall disclose to and obtain the written approval of City for the self-insured retentions and deductibles before beginning any of the services or work called for by any term of this Agreement. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, employees, and volunteers; or the Contractor shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.

4.3.4 **Wasting Policies.** No policy required by this Section 4 shall include a "wasting" policy limit (i.e. limit that is eroded by the cost of defense).

4.3.5 **Endorsement Requirements.** Each insurance policy required by Section 4 shall be endorsed to state that coverage shall not be canceled by either party, except after 30 days' prior written notice has been provided to the City.

4.3.6 **Subcontractors.** Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

4.4 **Remedies.** In addition to any other remedies City may have if Contractor fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option exercise any of the following remedies, which are alternatives to other remedies City may have and are not the exclusive remedy for Contractor's breach:

- Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;

- Order Contractor to stop work under this Agreement or withhold any payment that becomes due to Contractor hereunder, or both stop work and withhold any payment, until Contractor demonstrates compliance with the requirements hereof; and/or
- Terminate this Agreement.

**Section 5. INDEMNIFICATION AND CONTRACTOR'S RESPONSIBILITIES.** Contractor shall indemnify, defend with counsel acceptable to City, and hold harmless City and its officers, officials, employees, agents and volunteers from and against any and all liability, loss, damage, claims, expenses, and costs (including without limitation, attorney's fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with Contractor's performance of the Services or its failure to comply with any of its obligations contained in this Agreement, except such Liability caused by the sole negligence or willful misconduct of City.

The Contractor's obligation to defend and indemnify shall not be excused because of the Contractor's inability to evaluate Liability or because the Contractor evaluates Liability and determines that the Contractor is not liable to the claimant. The Contractor must respond within 30 days, to the tender of any claim for defense and indemnity by the City, unless this time has been extended by the City. If the Contractor fails to accept or reject a tender of defense and indemnity within 30 days, in addition to any other remedy authorized by law, so much of the money due the Contractor under and by virtue of this Agreement as shall reasonably be considered necessary by the City, may be retained by the City until disposition has been made of the claim or suit for damages, or until the Contractor accepts or rejects the tender of defense, whichever occurs first.

Notwithstanding the forgoing, to the extent this Agreement is a "construction contract" as defined by California Civil Code Section 2782, as may be amended from time to time, such duties of Contractor to indemnify shall not apply when to do so would be prohibited by California Civil Code Section 2782.

In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of City, Contractor shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

**Section 6. STATUS OF CONTRACTOR.**

**6.1 Independent Contractor.** At all times during the term of this Agreement, Contractor shall be an independent contractor and shall not be an employee of City. City shall have the right to control Contractor only insofar as the results of Contractor's services rendered pursuant to this Agreement and assignment of personnel pursuant to Subsection 1.3; however, otherwise City shall not have the right to control the means by which Contractor accomplishes services rendered pursuant to this Agreement. Notwithstanding any other City, state, or federal policy, rule, regulation, law, or ordinance to the contrary, Contractor and any of its employees, agents, and subcontractors providing services under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any and all claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of City and entitlement to any contribution to be paid by City for employer contributions and/or employee contributions for PERS benefits.

**6.2 Contractor Not an Agent.** Except as City may specify in writing, Contractor shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent.

Contractor shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

**Section 7. LEGAL REQUIREMENTS.**

- 7.1 **Governing Law.** The laws of the State of California shall govern this Agreement.
- 7.2 **Compliance with Applicable Laws.** Contractor and any subcontractors shall comply with all laws applicable to the performance of the work hereunder.
- 7.3 **Other Governmental Regulations.** To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Contractor and any subcontractors shall comply with all applicable rules and regulations to which City is bound by the terms of such fiscal assistance program.
- 7.4 **Licenses and Permits.** Contractor represents and warrants to City that Contractor and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions. Contractor represents and warrants to City that Contractor and its employees, agents, any subcontractors shall, at their sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions. In addition to the foregoing, Contractor and any subcontractors shall obtain and maintain during the term of this Agreement valid Business Licenses from City.
- 7.5 **Nondiscrimination and Equal Opportunity.** Contractor shall not discriminate, on the basis of a person's race, sex, gender, religion (including religious dress and grooming practices), national origin, ancestry, physical or mental disability, medical condition (including cancer and genetic characteristics), marital status, age, sexual orientation, color, creed, pregnancy, genetic information, gender identity or expression, political affiliation or belief, military/veteran status, or any other classification protected by applicable local, state, or federal laws (each a "Protected Characteristic"), against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by Consultant under this Agreement.

Contractor shall include the provisions of this Subsection in any subcontract approved by the Contract Administrator or this Agreement.

**Section 8. TERMINATION AND MODIFICATION.**

- 8.1 **Termination.** City may cancel this Agreement at any time and without cause upon written notification to Contractor.

Contractor may cancel this Agreement upon 30 days' written notice to City and shall include in such notice the reasons for cancellation.

In the event of termination, Contractor shall be entitled to compensation for services performed to the effective date of termination; City, however, may condition payment of such compensation upon Contractor delivering to City any or all documents, photographs, computer software, video and audio tapes, and other materials provided to Contractor or prepared by or for Contractor or the City in connection with this Agreement.

- 8.2 **Extension.** City may, in its sole and exclusive discretion, extend the end date of this Agreement beyond that provided for in Subsection 1.1. Any such extension shall require a written amendment to this Agreement, as provided for herein. Contractor understands and agrees that, if City grants such an extension, City shall have no obligation to provide Contractor with compensation beyond the maximum amount provided for in this Agreement. Similarly, unless authorized by the Contract Administrator, City shall have no obligation to reimburse Contractor for any otherwise reimbursable expenses incurred during the extension period.
- 8.3 **Amendments.** The Parties may amend this Agreement only by a writing signed by all the Parties.
- 8.4 **Assignment and Subcontracting.** City and Contractor recognize and agree that this Agreement contemplates personal performance by Contractor and is based upon a determination of Contractor's unique personal competence, experience, and specialized personal knowledge. Moreover, a substantial inducement to City for entering into this Agreement was and is the professional reputation and competence of Contractor. Contractor may not assign this Agreement or any interest therein without the prior written approval of the Contract Administrator. Contractor shall not subcontract any portion of the performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the Contract Administrator.
- 8.5 **Survival.** All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between City and Contractor shall survive the termination of this Agreement.
- 8.6 **Options upon Breach by Contractor.** If Contractor materially breaches any of the terms of this Agreement, City's remedies shall include, but not be limited to, the following:
- 8.6.1 Immediately terminate the Agreement;
  - 8.6.2 Retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Contractor pursuant to this Agreement;
  - 8.6.3 Retain a different contractor to complete the work described in Exhibit A not finished by Contractor; or
  - 8.6.4 Charge Contractor the difference between the cost to complete the work described in Exhibit A that is unfinished at the time of breach and the amount that City would have paid Contractor pursuant to Section 2 if Contractor had completed the work.

**Section 9. KEEPING AND STATUS OF RECORDS.**

- 9.1 **Records Created as Part of Contractor's Performance.** All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Contractor prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the City. Contractor hereby agrees to deliver those documents to the City upon termination of the Agreement. It is understood and agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for the City and are not necessarily suitable for any future or other use. City and Contractor agree that, until final approval by City, all data, plans, specifications, reports and other

documents are confidential and will not be released to third parties without prior written consent of both Parties.

- 9.2 **Contractor's Books and Records.** Contractor shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the City under this Agreement for a minimum of 3 years, or for any longer period required by law, from the date of final payment to the Contractor to this Agreement.
- 9.3 **Inspection and Audit of Records.** Any records or documents that Subsection 9.2 of this Agreement requires Contractor to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of the City. Under California Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds \$10,000.00, the Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of the City, for a period of 3 years after final payment under the Agreement.

**Section 10. MISCELLANEOUS PROVISIONS.**

- 10.1 **Attorneys' Fees.** If a party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret the provision of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.
- 10.2 **Venue.** In the event that either party brings any action against the other under this Agreement, the Parties agree that trial of such action shall be vested exclusively in the state courts of California in the County of Alameda or in the United States District Court for the Northern District of California.
- 10.3 **Severability.** If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.
- 10.4 **No Implied Waiver of Breach.** The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.
- 10.5 **Successors and Assigns.** The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the Parties.
- 10.6 **Conflict of Interest.** Contractor may serve other clients, but none whose activities within the corporate limits of City or whose business, regardless of location, would place Contractor in a "conflict of interest," as that term is defined in the Political Reform Act, codified at California Government Code Section 81000 *et seq.*

Contractor shall not employ any City official in the work performed pursuant to this Agreement. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Section 1090 *et seq.*

Contractor hereby warrants that it is not now, nor has it been in the previous 12 months, an employee, agent, appointee, or official of the City. If Contractor was an employee, agent, appointee, or official of the City in the previous 12 months, Contractor warrants that it did not

participate in any manner in the forming of this Agreement. Contractor understands that, if this Agreement is made in violation of California Government Code Section 1090 *et seq.*, the entire Agreement is void and Contractor will not be entitled to any compensation for services performed pursuant to this Agreement, including reimbursement of expenses, and Contractor will be required to reimburse the City for any sums paid to the Contractor. Contractor understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of California Government Code Section 1090 *et seq.*, and, if applicable, will be disqualified from holding public office in the State of California.

10.7 **Solicitation.** Contractor agrees not to solicit business at any meeting, focus group, or interview related to this Agreement, either orally or through any written materials.

10.8 **Contract Administration.** This Agreement shall be administered by \_\_\_\_\_ ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.

10.9 **Notices.** Any written notice to Contractor shall be sent to:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Any written notice to City shall be sent to:

City of Dublin

Att: \_\_\_\_\_

100 Civic Plaza  
Dublin, CA 94568

10.10 **Integration.** This Agreement, including the scope of work attached hereto and incorporated herein as Exhibits A, B, [and C] [ENSURE THAT THE CORRECT EXHIBITS ARE LISTED] represents the entire and integrated agreement between City and Contractor and supersedes all prior negotiations, representations, or agreements, either written or oral.

Exhibit A            Scope of Services

Exhibit B            Compensation Schedule & Reimbursable Expenses

10.11 **Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement.

10.12 **Certification per Iran Contracting Act of 2010.** In the event that this contract is for one million dollars (\$1,000,000.00) or more, by Contractor's signature below Contractor certifies that Contractor, and any parent entities, subsidiaries, successors or subunits of Contractor are not identified on a list created pursuant to subdivision (b) of Section 2203 of the California Public Contract Code as a person engaging in investment activities in Iran as described in subdivision (a) of Section 2202.5, or as a person described in subdivision (b) of Section 2202.5 of the California Public Contract Code, as applicable.

**SIGNATURES ON FOLLOWING PAGE**

The Parties have executed this Agreement as of the Effective Date. The persons whose signatures appear below certify that they are authorized to sign on behalf of the respective Party.

CITY OF DUBLIN

[NAME OF CONTRACTOR]

\_\_\_\_\_  
Christopher L. Foss, City Manager

\_\_\_\_\_  
[NAME, TITLE]

Attest:

\_\_\_\_\_  
Contractor's DIR Registration Number  
(if applicable)

\_\_\_\_\_  
Caroline Soto, City Clerk

Approved as to Form:

\_\_\_\_\_  
City Attorney

3070365.1



EXHIBIT A

SCOPE OF SERVICES

EXHIBIT B

COMPENSATION SCHEDULE

**Attachment B**

**Compensation Schedule**

**Base Bid: City Facilities**

Site#	Facility	Floors	Interior Building	Exterior Building	Frequency	Total Monthly	Total Annual Rate
1	City Hall 100 Civic Plaza	2	X	X	Monthly		
2	Library 200 Civic Plaza	1	X	X	Monthly		
3	Public Safety Complex 6363 Clark Avenue	1	X	X	Monthly		
4	Shannon Center 11600 Shannon Avenue	1	X	X	Monthly		
5	Senior Center 7600 Amador Valley Boulevard	1	X	X	Monthly		
6	Heritage Park & Museum (Old St. Raymond Church & Schoolhouse) 6600 Donlon Way	1	X	X	Monthly		
7	Historic Park (Kolb House) 6600 Donlon Way	1	X	X	Monthly		
8	The WAVE 4201 Central Parkway	1	X	X	Monthly		
9	City Corporation Yard 5709 Scarlett Court	1	X	X	Monthly		
10	Fire Station 16 7494 Donohue Drive	1	X	X	Monthly		
11	Fire Station 17 6700 Madigan Drive	1	X	X	Monthly		
12	Fire Station 18 4800 Fallon Road	1	X	X	Monthly		
<b>BASE BID TOTAL:</b>							

**Bid Alternate 1: Camp Parks RFTA facilities**

150	Warehouse	2		X	Upon Request		
162	Warehouse	1		X	Upon Request		
171	Warehouse	1		X	Upon Request		
275	Visitor Center	1	X	X	Weekly		
277	Guard Shack	1	X	X	Weekly		
278	Guard Shack	1	X	X	Weekly		
282	Guard Shack	1	X	X	Weekly		
300	Administrative	2	X	X	Monthly		
301	Administrative	2	X	X	Monthly		
302	Administrative	2	X	X	Monthly		
303	Fitness Center	2	X	X	Weekly		
304	Administrative	2	X	X	Monthly		
306	Administrative	2	X	X	Monthly		
309	Storage	1		X	Monthly		
310	Administrative	2		X	Monthly		
311	Administrative	1	X	X	Weekly		
312	Administrative	1	X	X	Weekly		
313	Warehouse	1		X	Monthly		
320	Administrative	2		X	Monthly		
321	Administrative	2		X	Monthly		
330	Administrative	2		X	Upon Request		
332	Dining Facility	3	X	X	Weekly		
334	Warehouse	1		X	Monthly		
342	Storage	1		X	Monthly		
350	Administrative	1	X	X	Weekly		
360	Barracks	2	X	X	Weekly		
361	Barracks	2	X	X	Weekly		
362	Barracks	2	X	X	Weekly		

363	Barracks	2	X	X	Weekly		
364	Barracks	2	X	X	Weekly		
373	Administrative	2	X	X	Weekly		
387	Container Storage	1		X	Upon Request		
388	Container Storage	1		X	Upon Request		
389	Container Storage	1		X	Upon Request		
390	Barracks	2	X	X	Monthly		
391	Barracks	2	X	X	Monthly		
392	Barracks	2	X	X	Monthly		
393	Barracks	2	X	X	Monthly		
394	Barracks	2	X	X	Monthly		
398	Laundry Facility	1	X	X	Weekly		
490	Vehicle Maintenance	1	X	X	Weekly		
494	Warehouse	1	X	X	Weekly		
495	Admin/Storage	1		X	Upon Request		
510	Administrative	2	X	X	Weekly		
511	Storage	1		X	Upon Request		
512	Storage	1		X	Monthly		
514	Administrative	1	X	X	Weekly		
515	Storage	1		X	Monthly		
516	Vehicle Maintenance	1		X	Monthly		
517	Administration	2	X	X	Weekly		
521	Administration/Rally	1	X	X	Weekly		
522	Storage	1		X	Upon Request		
610	Administrative	1	X	X	Weekly		
612	Storage	1		X	Upon Request		
620	Administrative	1	X	X	Weekly		
628	Admin/Toilet	1		X	Upon Request		
635	NEC Node	1		X	Upon Request		

650	Administrative	2	X	X	Monthly		
659	Administrative	3	X	X	Weekly		
665	Admin/Storage	1	X	X	Monthly		
677	Administrative	1	X	X	Monthly		
685	Warehouse/Storage	1	X	X	Monthly		
791	Admin/Shops	1	X	X	Weekly		
1192	Access Control	1		X	Upon Request		
1195	Range OPS/Storage	1		X	Upon Request		
1206	Administrative	1		X	Upon Request		
1209	Administrative	1		X	Upon Request		
1211	Administrative	1		X	Upon Request		
0396A	Baseball Dugout (R)	1		X	Upon Request		
0396B	Baseball Dugout (L)	1		X	Upon Request		
J1210	Administrative	1		X	Upon Request		
MISC	Curbs	1		X	Bimonthly		
MISC	Gravel Areas	1		X	Bimonthly		
ROEST	Administrative	1		X	Upon Request		
R396C	Baseball (Booth)	1		X	Upon Request		
TR490	Showers	1		X	Upon Request		
<b>BID ALTERNATE 1 TOTAL</b>							

The City reserves the right to add or remove any buildings from these lists as needed during the contract term. In addition, Public Works Maintenance Superintendent may approve additional unforeseen services on top of items approved in this Agreement.