



HERITAGE & CULTURAL ARTS COMMISSION MINUTES

Thursday, October 12, 2017

A Regular Meeting of the Dublin Heritage & Cultural Arts Commission was held on **Thursday, October 12, 2017**, in the Heritage & Cultural Arts Commission Council Chamber. The meeting was called to order at 7:00 PM., by Rita Szollos.

I. Call to Order and Pledge of Allegiance

Rita Szollos: Present, Commissioner Kathy Blackburn: Present, Commissioner Georgean Vonheeder-Leopold: Present, Commissioner Robert Bennett: Present, Commissioner Kit Lau: Absent, Commissioner S.Tejas Peesapati: Present, Commissioner Prarthana Rawal: Present.

PLEDGE OF ALLEGIANCE

Chair Szollos led the Pledge of Allegiance.

II. Oral Communications

2.1. Dublin Art Collective Presentation

Ms. McLane, Cultural Arts & Heritage Manager, invited Vanessa Thomas to the podium.

Ms. Vanessa Thomas thanked the Commissioners and presented information on the Dublin Art Collective, including upcoming meetings and activities. Chair Szollos thanked Ms. Thomas for her presentation.

Cm. Szollos opened the floor for Public Comment. Seeing none, Chair Szollos closed the floor for Public Comment.



III. Consent Calendar

RESULT:	ADOPTED [UNANIMOUS]
MOVED BY:	Kathy Blackburn, Commissioner
SECOND:	Georgean Vonheeder-Leopold, Commissioner
AYES:	Szollos, Blackburn, Vonheeder-Leopold, Bennett, Peesapati, Rawal

3.1. Approve the minutes.

ACTION

Approved as presented.



IV. Written Communication

None.



V. Public Hearing

None.



VI. Unfinished Business

None.



VII. New Business

7.1. Heritage Park & Museums Annual Report, October 2016-September 2017

Ms. Tegan McLane, Cultural Arts and Heritage Manager, provided the specifics of the item as outlined in the Staff Report.

Cm. Peesapati expressed his concerns over the decrease of volunteer hours and asked if there was a plan in place to increase volunteer participation. Ms. McLane said the plan is to recruit and stay more engaged with volunteers to help increase the retention rate.

Cm. Rawal mentioned her son had a wonderful experience volunteering at

Splatter. Chair Szollos opened the floor for Public Comment.

Mr. Steve Minniear, DHPA President, spoke about the decrease in volunteer participation and made suggestions for increasing the number of volunteers. He also commented that the report should integrate information on the Camp Parks History Center.

Cm. Vonheeder-Leopold commented that the process to become a volunteer has become very complex and the volunteer coordinator is now under hospice care. Simplifying the process to be a volunteer and posting a volunteer recruitment on the City website and Facebook page might help recruiting new volunteers. She also suggested keeping Camp Parks statistics separate from Heritage Park & Museum, as this could be helpful in securing grants from the federal government or military.

Cm. Blackburn suggested keeping the statistics separate but integrated with Heritage Park and Museum reports; similar to how different programs are reported.

Chair Szollos asked if volunteer recruitments are taking place at local colleges, and Ms. McLane said yes.

Cm. Vonheeder-Leopold asked about the process to volunteer. Ms. McLane explained that fingerprinting is one of the requirements to volunteer.

Cm. Bennett said the process to volunteer for the City is much easier than the process required for the Dublin Unified School District.

Cm. Blackburn suggested Commissioners could engage with the City to discuss the issues involving volunteering and reach out to their own communities to help. Inclined to make a motion to include the Heritage and Cultural Arts Commission in the effort to build a new volunteer base for Heritage Park starting with the report with what kind of activities are happening and what it takes to recruit and retain volunteers. Cm. Vonheeder-Leopold seconded the motion and suggested every Commissioner goes through the volunteer process to learn what it takes. Ms. McLane stated that she would love everyone to be volunteers and go through the process, however, there is cost involved to this process so she would want to make sure people commit to actually volunteering not just going through the process.

The Commission voted to have a discussion at the next Commission meeting about Staff's efforts to build a volunteer base and how the Commission could participate in supporting that effort.

7.2. Park Art Selection Committee Representatives

Ms. Tegan McLane provided the specifics of the item as outlined in the Staff Report.

The Commission selected the following Commissioners as representative members and alternates to serve for the following Park Art Selection Committees:

Clover Park - representative member is Cm. Bennett and alternate is Cm. Rawal.

Jordan Ranch Park - representative member is Cm. Vonheeder-Leopold and alternate is Cm. Bennett.

Sean Diamond Park - representative member is Chair. Szollos and alternate is Cm. Blackburn.

RESULT:	ADOPTED [UNANIMOUS]
MOVED BY:	Georgean Vonheeder-Leopold, Commissioner
SECOND:	Rita Szollos,
AYES:	Szollos, Blackburn, Vonheeder-Leopold, Bennett, Peesapati, Rawal
ABSENT:	Kit Lau



VIII. Other Business

Brief information only reports from City Council and/or Staff, including committee reports and reports by City Council related to meetings attended at City expense (AB1234).

The Commissioners provided brief reports on events and meetings attended over the past month.

Ms. McLane provided event updates and explained that the Harvest Festival was cancelled due to the poor air quality forecast and will not be rescheduled due to rentals at the facility. Ms. McLane also handed out information on the citywide Donation and Sponsorship Policy.

IX. Adjournment

The meeting was adjourned at 8:23 PM

Minutes prepared by Roel Blanco, Recording Secretary.

Chairperson

ATTEST:

Cultural Arts and Heritage Manager