



# HERITAGE AND CULTURAL ARTS COMMISSION

## REGULAR MEETING

### *Minutes*

CITY OF DUBLIN

December 10, 2015

The December 10, 2015, Regular Meeting of the Heritage and Cultural Arts Commission was called to order at 7:01 PM at the Dublin Civic Center, Dublin, California, by Chair Iharosi.

#### **ROLL CALL**

Commissioners (Cm.) Present:

Deets, Blackburn, Iharosi, Minniear, Szollos, and Tutino

Commissioners Absent:

Blackburn and He

#### **PLEDGE OF ALLEGIANCE**

Chair Iharosi led the Pledge of Allegiance.

#### **ORAL COMMUNICATIONS**

**3.1 Public Comments** – None.

#### **APPROVAL OF MINUTES**

##### **4.1 September 10, 2015 Joint Meeting**

The vote on the minutes of the September 10, 2015 Joint Meeting was postponed to the January 2016 Meeting as the draft minutes were inadvertently not attached to the Agenda Packet.

##### **4.2 October 8, 2015 Regular Meeting**

On a motion by Cm. Minniear, seconded by Cm. Tutino, and by a vote of 3-0-2 with Cms. Blackburn and He absent, the Commission voted to approve the minutes of the October 8, 2015, Regular Meeting as presented. Cm. Deets abstained from the vote due to his absence at the meeting. Cm. Szollos arrived to the meeting after the vote.

**WRITTEN COMMUNICATIONS** – None.

**PUBLIC HEARING** – None.

**UNFINISHED BUSINESS** – None.

#### **NEW BUSINESS**

##### **8.1 Heritage Programming Updates**

Ms. Elizabeth Isles, Heritage Center Director, presented the specifics of the item as outlined in the Staff Report pertaining to programming changes planned for the remainder of this Fiscal Year.

Cm. Szollos arrived at 7:28 PM.

*ACTION*

The Commission received the report.

**8.2 Cultural Arts Needs Assessment Update**

Ms. Tegan McLane, Cultural Arts and Heritage Manager, presented the specifics of the item as outlined in the Staff Report regarding plans to engage an independent firm to survey the community’s needs and wishes related to arts programming and arts facility spaces.

*ACTION*

The Commission received the report.

**8.3 Change to Action Based Minutes for Commissions and Advisory Committees**

Ms. Rhonda Franklin, Management Analyst, presented a report on the proposal to change the format of the minutes for Commissions and Advisory Committees from summary minutes to action minutes.

*ACTION*

The Commission received the report. The majority of those Commissioners present (Cms. Iharosi, Minniear, and Tutino) expressed their preference for summary minutes. Cms. Deets and Szollos expressed their support of action minutes.

**OTHER BUSINESS**

**9.1 Brief Information Only Reports from Heritage & Cultural Arts Commissioners and/or Staff**

The Commissioners provided brief informational reports on events and meetings attended.

Ms. McLane provided program and event updates.

**ADJOURNMENT**

Being no further business, the meeting adjourned at 8:48 PM.

Minutes prepared by Rhonda Franklin, Management Analyst.

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Kathy Blackburn  
Chairperson

ATTEST: \_\_\_\_\_  
Tegan McLane  
Cultural Arts and Heritage Manager