



CITY OF DUBLIN
PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING AGENDA

MONDAY, MAY 18, 2015, 7:00 PM
DUBLIN CIVIC CENTER, 100 CIVIC PLAZA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ORAL COMMUNICATIONS**
 - 3.1 **Brief Informational Only Reports from Senior Center and Youth Advisory Committees**
 - 3.2 **Public Comments**

At this time, the public is permitted to address the Parks and Community Services Commission on non-agendized items. The Commission must, however, comply with all State Laws in regard to items not appearing on the posted agenda. The Commission may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter. Any member of the public may contact the Office of the Parks and Community Services Department related to the proper procedure to place an item on a future Parks and Community Services Commission agenda. The exceptions under which the Parks and Community Services Commission MAY discuss and/or take action on items not appearing on the agenda are contained in GC 54954.2(b)(1)(2)(3).
4. **MINUTES**
 - 4.1 **Minutes of the March 16, 2015 Regular Meeting**
STAFF RECOMMENDATION: Approve Minutes.
 - 4.2 **Minutes of the April 20, 2015 Special Joint Meeting**
STAFF RECOMMENDATION: Approve Minutes.
5. **WRITTEN COMMUNICATIONS - None**
6. **PUBLIC HEARING - None**
7. **UNFINISHED BUSINESS - None**
8. **NEW BUSINESS**
 - 8.1 **Youth Advisory Committee 2014-2015 Annual Report Presentation**

The Commission shall receive a report on the Advisory Committee's activities and accomplishments during the 2014-2015 term.
STAFF RECOMMENDATION: Receive report.
 - 8.2 **Senior Center Marquee**

The Commission shall receive a report on the conceptual plan for the Senior Center marquee.
STAFF RECOMMENDATION: Receive report.
 - 8.3 **Appointment of Alternate Member to Dublin Crossing Community Park Master Plan Task Force**

The Commission shall appoint an alternate member to the Task Force.
STAFF RECOMMENDATION: Select Commissioner Giannini as the Alternate Member to serve on the Dublin Crossing Community Park Master Plan Task Force.
9. **OTHER BUSINESS**
 - 9.1 **Brief Informational Only Reports from Commissioners and/or Staff and Reports by Commission related to Meetings Attended at City Expense (AB 1234).**
10. **ADJOURNMENT**

This AGENDA is posted in accordance with Government Code Section 54954.2(a)

If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact the Office of Parks and Community Services (925) 556-4500 at least 72 hours in advance of the meeting.

A complete packet of information containing Staff Reports (Agenda Statements) and attachments related to each item is available for public review at least 72 hours prior to a Parks & Community Services Commission Meeting or, in the event that it is delivered to the Commission less than 72 hours prior to a Parks & Community Services Commission Meeting, as soon as it is so delivered. The packet is available in the Parks & Community Services Department at Civic Center.

PARKS AND COMMUNITY SERVICES COMMISSION

REGULAR MEETING

Draft Minutes

CITY OF DUBLIN

March 16, 2015

The March 16, 2015 Regular Meeting of the Parks and Community Services Commission was called to order at 7:01 PM at the Dublin Civic Center, Dublin, California, by Chair Totaro.

PLEDGE OF ALLEGIANCE

Chair Totaro led the Pledge of Allegiance.

ROLL CALL

Commissioners (Cm.) Present: Ballesteros, Giannini, Thalblum, Totaro, Tran, Tucker

Commissioner Absent: None

ORAL COMMUNICATIONS

3.1 BRIEF INFORMATIONAL ONLY REPORTS FROM THE SENIOR CENTER AND YOUTH ADVISORY COMMITTEES

Senior Center Advisory Committee

Cm. Thalblum, Parks and Community Services Commission Liaison to the Senior Center Advisory Committee, reported on the Senior Center Advisory Committee meeting of March 5, 2015. The Advisory Committee received reports on the St. Patrick's Day Celebration Festivities, the Youth Fee Assistance Benefit Concert and the Senior Center Marque.

Youth Advisory Committee

Cm. Tran reported on the Youth Advisory Committee (YAC) meeting of February 25, 2015. The Advisory Committee received reports on the upcoming Benefit Concert to support the Youth Fee Assistance Program, as well as the YAC Annual Report to be presented to the Parks and Community Service Commission and City Council. The Advisory Committee discussed the upcoming Easter Eggstravaganza event.

3.2 PUBLIC COMMENTS- None

APPROVAL OF MINUTES

4.1 Regular Meeting February 23, 2015

On a motion by Vice Chair Ballesteros, seconded by Cm. Tucker, and by a vote of 6-0-0, the Commission voted to approve the minutes of the regular meeting of February 23, 2015 as presented.

WRITTEN COMMUNICATIONS – None

PUBLIC HEARING – None

UNFINISHED BUSINESS – None

NEW BUSINESS

8.1 Dougherty Hills Dog Park Renovation

Ms. Meghan Tiernan, Parks and Facilities Development Coordinator, presented the specifics of the item as outlined in the Staff Report.

Vice Chair Ballesteros asked about the no-mow turf. Ms. Tiernan stated no-mow turf is a scruffier and more durable turf. Vice Chair Ballesteros stated she liked the proposed change with the hours of use and asked if there would be a review period in order to see if the new hours were acceptable to the neighbors. Mr. McCreary stated the hours could be reviewed if recommended by the Commission. Vice Chair Ballesteros asked if pavers could be a landscaping option to provide more durability. Ms. Tiernan stated Staff is suggesting pavers or decomposed granite in the “launch area.”

Cm. Giannini asked if the proposed changes would be made in phases or as one project. Ms. Tiernan stated the improvements would be implemented in phases as funding becomes available. Cm. Giannini asked about the priority level of the “launch area” and the drainage. Ms. Tiernan stated the drainage improvement may have to be at a later date as it would have a high cost due to the ground work to connect to the drainage pipes. Mr. McCreary stated there is \$40,000 available in the Park Maintenance Budget for improvements at the Dog Park during the current Fiscal Year.

Cm. Thalblum asked about moving the fences. Ms. Tiernan stated only the fence along Amador Valley Boulevard would move in towards the park. Cm. Thalblum commented on the benches at the entrance area causing congestion. Ms. Tiernan stated many senior citizens use the benches as they are easily accessible.

Chair Totaro asked about the consideration for noise mitigation other than the adjustment in hours of operation. Ms. Tiernan stated the proposed improvements do not offer much noise mitigation options.

Chair Totaro asked about the \$40,000 Park Maintenance Budget. Mr. McCreary stated the \$40,000 budget is in addition to the normal operating and maintenance budget for Fiscal Year 2014-2015. The total estimated cost for the Dog Park Project is \$75,600.

Ms. Patricia Bell, Dublin resident and dog park user, addressed her concerns with the drainage issue.

Ms. Maureen Zekman, Dublin resident and dog park user, addressed her concerns with the ground squirrel population, park rules, the purposed closure and the large dog park entry.

Ms. Marjorie Bolander, Dublin resident and dog park user, commented on the holes from the ground squirrels, park maintenance, increased signage and mentioned dogs that have not been neutered or spayed tend to be more aggressive.

Ms. Claudia McCormick, Dublin resident and dog park user, stated her concerns are with the safety issues, seniors having a hard time crossing the lawn due to the clumps of grass and crowding at the entrance.

Mr. John Sherwin, Dublin resident, stated he lives across the street from the dog park and addressed his concerns with the noise and appearance of the dog park. Mr. Sherwin proposed that the City redirect the funds for improving the park to creating a simple dog run in front of the Public Safety Complex facility.

Ms. Sheila Jessup Schwarz, Dublin resident and dog park user, agreed with previous concerns regarding the drainage and ground squirrel issues and added that pavers could cause slip hazards. She commented on the proposed closure, the price of each proposed improvement item; and requested to not close the park completely.

Mr. Steve French, Dublin resident and dog park user, voiced his concern with a dog run, the proposed closure and the ineffective signage.

Mr. Karl Emrick, Dublin resident and dog park user, agreed with previous comments regarding the drainage, ground squirrels, safety, and maintenance issues. Mr. Emrick stated he likes the proposed dog park improvements and suggested installing additional garbage cans and waste bag stations as well as additional dog parks in eastern Dublin.

Ms. Jamie Aird, Dublin resident and dog park user, commented on her concerns with the drainage and agreed with previous comments regarding the ground squirrels and waste bag stations.

The Commission concurred that the top concerns are the drainage, safety issues and signage.

Cm. Thalblum asked about the current maintenance schedule. Mr. McCreary stated the current schedule is very limited due to the lack of remaining turf; after the renovation the turf would be regularly maintained once a week. Cm. Thalblum asked about squirrel abatement. Mr. McCreary stated the dog park would close for 2-3 days at a time for abatement and holes are filled daily; as the dog park is near the Dougherty Hills Open Space, the squirrels will be an ongoing issue.

Cm. Giannini asked Staff if another possible dog park location has been determined. Mr. McCreary stated the Jordan Ranch Community Park in eastern Dublin has been selected as a future dog park location. Staff continues to work with developers and other public agencies for potential dog park sites to present to City Council. Mr. McCreary commented the Public Safety Complex would not be recommended by Staff for a dog run.

Vice Chair Ballesteros asked for clarification on the renovation process. Ms. Tiernan stated the renovation would include aerating the soil, reseeding, fertilizing and a resting period for the roots to become well established.

Cm. Tucker commented that he was concerned that the no-mow turf might hide the dog waste; he suggested posting a number or website at the park to report any issues to the City. Cm Tucker also commented on possible opportunities to collaborate with local veterinary offices for a workshop on how pet owners can take care of their dogs and safety issues.

Cm. Tran commented that providing more garbage cans and waste bag stations would give people more initiative to clean up after the dogs.

Chair Totaro stated there should be reasonable alternatives during the closure period; routine maintenance should take place during low usage times; the operational changes are a good idea and should be implemented. Chair Totaro asked about the drainage. Ms. Tiernan stated the City is referring to the drainage structure; it is possible the whole budget could be used toward the drainage alone. Chair Totaro commented on putting together a Committee for the different issues. Mr. McCreary stated rather than creating a Committee, Staff could invite the community to a workshop outside of the Commission meetings to follow up on the park rules.

The Commission was in agreement to have Staff meet with the public to discuss adjusting the closure time, safety issues and park rules outside of the Commission meetings to bring back to Commission for input.

Vice Chair Ballesteros asked about the time frame for the renovations listed. Mr. McCreary stated the renovations would not be completed by the 14-15 Fiscal Year; Staff is looking to start the renovations by June 2015.

Cm. Thalblum commented on the drainage not being an immediate issue due to the current drought situation and suggested that Dublin Pride volunteers could help clean up and improve the dog park.

OTHER BUSINESS

**9.1 BRIEF INFORMATION ONLY REPORTS FROM PARKS & COMMUNITY SERVICES
COMMISSIONERS AND/OR STAFF**

Cm. Thalblum reported she attended the Emerald Glen Recreation and Aquatic Complex (EGRAC) Ground Breaking Ceremony and the March 5, 2015 Senior Center Advisory Committee Meeting.

Cm. Giannini reported he attended the California Park & Recreation Society (CPRS) Conference.

Vice Chair Ballesteros reported she attended the EGRAC Ground Breaking Ceremony and the St. Patrick's Day Green and White Gala, Festival and 5K Fun Run.

Cm. Tucker reported he attended the EGRAC Ground Breaking Ceremony and the CPRS Conference.

Cm. Tran reported she attended the St. Patrick's Day festival.

Chair Totaro reported he attended the EGRAC Ground Breaking Ceremony.

Mr. McCreary provided project updates.

Chair Totaro asked about Fallon Sports Park Phase II FSP. Mr. McCreary stated the project is currently out to bid.

Vice Chair Ballesteros asked about Dublin Crossing Neighborhood Park. Mr. McCreary stated the park would be a joint use facility with the Dublin Unified School District on the elementary school site.

Vice Chair Ballesteros stated she loved the new Camp Activity Guide layout.

Chair Totaro asked about summer staffing for the camps and activities. Ms. Cronin stated the Parks and Community Services Department has year round and seasonal staff, contract employees as well as new hires. Chair Totaro asked how the positions are advertised. Ms. Cronin stated the jobs are posted on online with www.Calopps.org, at the Teen Job Fair and by word of mouth.

Ms. Cronin provided program updates.

ADJOURNMENT

Being no further business, the meeting adjourned at 8:45 PM.

Respectfully submitted,

Jennifer Kransky
Senior Office Assistant

APPROVED:

Chairperson

PARKS AND COMMUNITY SERVICES COMMISSION

REGULAR MEETING

Draft Minutes

CITY OF DUBLIN

April 20, 2015

The April 20, 2015 Special Joint Meeting of the Parks and Community Services Commission and Heritage and Cultural Arts Commission was called to order at 7:03 PM at the Dublin Civic Center, Dublin, California, by Parks and Community Services Commission Chair Totaro.

PLEDGE OF ALLEGIANCE

Parks and Community Services Commission Chair Totaro led the Pledge of Allegiance.

ROLL CALL

Commissioners (Cm.) Present: Parks and Community Services Commissioners: Ballesteros, Giannini, Thalblum, Totaro, Tran, Tucker

Heritage and Cultural Arts Commissioners: Blackburn, Deets, He, Iharosi, Minniear, Szollos, Tutino

Commissioners Absent: None

ORAL COMMUNICATIONS

3.1 Administration of Oath of Office to newly appointed Commissioners by City Clerk

Ms. Caroline Soto, City Clerk, administered the Oath of Office to newly appointed Heritage and Cultural Arts Commissioner, Mr. Frank He.

3.2 Public Comments

Mr. Bhaskar Tetali, Dublin Resident, asked Staff about the plans for the Jordan Ranch Neighborhood Park (JRNP) and the expected completion date. Mr. McCreary, Parks and Community Services Director, stated City Council directed Staff to request bids for the Emerald Glen Recreation and Aquatic Complex, Fallon Sports Park Phase II, and JRNP, in that order; JRNP would not be starting construction for at least six to nine months out if funding is available after bidding the other two projects.

APPROVAL OF MINUTES None

WRITTEN COMMUNICATIONS None

PUBLIC HEARING None

UNFINISHED BUSINESS None

NEW BUSINESS

8.1 Parks and Recreation Master Plan

Mr. Paul McCreary, Director of Parks and Community Services, presented the specifics of the item as outlined in the Staff Report.

Cm. Blackburn and Cm. Minniear asked about the funding and prioritization of the Parks and Recreation Master Plan (PRMP). Mr. McCreary stated the City uses financial forecasting tools, project cost estimates

and analysis of the cash flow in the Public Facilities Fee Program (PFFP) to determine which projects to include in the CIP. The City also accounts for future operational costs.

Vice Chair Tutino asked if there are any plans for a future Cultural Arts Facility. Mr. McCreary stated a facility location has not been identified at this time. Staff will consider use of the public property; acquiring the needed acreage for a cultural arts facility is currently not in the budget.

Vice Chair Tutino commented on the lack of space for a Cultural Arts Facility.

Vice Chair Tutino asked about the development across from the Heritage Park and Museums and the potential acquisition of the Green Store. Mr. McCreary stated the Church of Christ owns the property and that if available for purchase, the City would consider acquisition.

Vice Chair Tutino, asked if future elementary schools would have an adjacent park. Mr. McCreary stated the City's goal is to have an adjacent park with future elementary schools; Staff is currently working with the Dublin Unified School District (DUSD) on having all Dublin school parkland available for community use when school is not in session.

Cm. Minniear commented on not including the Dublin Hills Regional Park (DHRP) in the City's park standards. Mr. McCreary stated open space is generally not considered park space in the PRMP and Staff wants to ensure space is available in the community that the City can control the planning of and amenities that are included in the parks. Cm. Minniear commented on the City claiming a park land deficit when there are unaccounted areas that meet park standards.

Chair Totaro commented on the City's inability to build additional parks in Dublin if the City counted the Dublin Hills Regional Park.

Mr. McCreary asked if the Commissions favored different standards of dedication. Cm. Minniear stated it is not a matter of standards; it is a matter of excluding land that meets the standards.

Vice Chair Tutino asked for clarification on the Developers' fees. Mr. McCreary stated there are several funds within the Public Facility Fee program. There is park land dedication and park land improvements; Developers can dedicate the land and if the development's population exceeds the requirement, the Developer can receive credits and sell to other Developers that are under-dedicating. Vice Chair Tutino asked if the development across from the Heritage Park and Museum paid fees instead of dedicating land. Mr. McCreary stated the Developer paid fees which the City would use to acquire other land.

Cm. Giannini asked if the fees paid by a developer need to be spent on land in the same area. Mr. McCreary stated the only fees that need to be used in a specific area are current neighborhood park fees in eastern Dublin, otherwise community wide fees can be used anywhere in Dublin.

Cm. Tucker asked about developer fees contributing to maintenance costs. Mr. McCreary stated the Developer Fees are to be used for capital outlay only.

Cm. Blackburn commented on the City's responsibility to pay for the ongoing maintenance of the land given by developers.

Cm. Minniear asked if the PRMP pertains to the City's land and facility goals. Mr. McCreary stated the PRMP states what type of land and facilities are desired and the details of each would still be

determined. Cm. Minniear stated there is no document stating the City's needs for Heritage and Cultural Arts (HCA). Mr. McCreary stated a Heritage and Cultural Arts Assessment was conducted in 2001 and in 2008 the Parks Strategic plan included the Cultural Arts needs. Vice Chair Tutino asked about updating the Cultural Arts Assessment. Mr. McCreary stated that is not currently on the work plan and would require additional staff time. Cm. Minniear asked about the Cultural Arts Assessment Study from 2001. Mr. McCreary stated he can provide a copy to the Commissions as an informational item.

Cm. Minniear asked how Staff determines if the City should build, buy or lease a facility. Mr. McCreary stated Staff looks at the needs of the facilities when considering leasing a space verse building a facility. Cm. Minniear stated a leased facility could be an alternative for a Cultural Arts Center. Mr. McCreary stated Public Facility Fees can only be used for construction of a facility.

Cm. Minniear commented on the number of residents under the age of 18 in comparison to the projected amount of recreational facilities dedicated for youth programs. Mr. McCreary gave an example of current baseball fields being at 100% usage during peak season; and that families are attracted to the community. Additionally parks and facilities are designed to be as multi-functional as possible.

Cm. Szollos asked if there has been any discussion of a second high school in Dublin. Mr. McCreary stated Dublin High School's current Master Plan shows 2,600 students growing to 3,100 at the current site.

Chair Iharosi commented on solar and wind energy in the parks. Mr. McCreary stated the City's public facilities have future plans for solar; many parks have had their lighting replaced with LED lights and Shannon Park and the Civic Center have solar panels.

Chair Iharosi requested a map showing the locations for the current and upcoming construction projects.

Chair Iharosi asked if there are plans for a new Senior Center. Mr. McCreary stated there are no current plans for an additional Senior Center.

Chair Totaro stated conducting an updated Cultural Arts Assessment would be beneficial.

Cm. Tran commented on the Dublin High Performing Arts Center. Mr. McCreary stated DUSD owns and operates the Performing Arts Center and Staff is working on a joint use agreement with DUSD for community use. Cm. Minniear asked if the City would have to pay for the use. Mr. McCreary stated Staff is seeking a set amount of facility use at no charge. Cm. Minniear asked if the City would create a fee structure. Mr. McCreary stated the school would determine the rental fees and the amount of use.

Cm. Thalblum stated she thinks the PRMP is a great plan with a good mix of park types and lots of shared opportunities; the City should do everything possible to acquire more parks and facilities.

Giannini complimented Staff on the PRMP.

Cm. Tucker complimented Staff on the PRMP stating it showed the City's vision for Dublin well and in detail. Cm. Tucker commented on accessible and inclusive play areas for children. Mr. McCreary stated the concept was discussed for the Fallon Sports Park play area and there would be an opportunity during the Dublin Sports Grounds renovation. Cm. Tucker suggested adding more shade in the parks.

Cm. Tucker commented on the Dublin Senior Center being used for cultural arts. Cm. Tucker asked if cities over 50,000 in population qualify for federal funding. Mr. McCreary stated federal CDBG funding helps augment the City's Community Grant Program.

Vice Chair Ballesteros stated she thought the PRMP was well thought out and very thorough; she likes the new natural trail park category and its low maintenance and low cost for all ages to enjoy. Vice Chair Ballesteros agreed that an updated Cultural Arts Assessment is needed.

Vice Chair Ballesteros commented on the increased population of the 45-64 age group. Mr. McCreary stated the 2008 study showed many young couples without kids moving to Dublin.

Chair Totaro asked about Neilsen school. Mr. McCreary stated Staff specifically considers parking, black top, turf area and multipurpose rooms as joint use facilities; Neilsen is approximately five acres of joint use.

Cm. Minniear suggested adding an executive summary at the beginning of the PRMP to make it easier to read. Cm. Szollos agreed.

Cm. He stated the PRMP is a good plan and asked about the projects' time schedule. Mr. McCreary stated the projects depends on the population, cash flow and the ability to maintain and operate the facility, which is updated in each Five Year CIP; The PRMP is a long-term build out plan.

On a motion by Cm. Deets, seconded by Vice Chair Tutino and by a vote of 7-0-0, the Heritage and Cultural arts Commission unanimously voted to recommend the City Council adopt the proposed Parks and Recreation Master Plan.

On a motion by Vice Chair Ballesteros, seconded by Cm. Tucker and by a vote of 6-0-0, the Parks and Community Service Commission voted to recommend the City council adopt the proposed Parks and Recreation Master Plan.

OTHER BUSINESS

9.1 BRIEF INFORMATION ONLY REPORTS FROM PARKS & COMMUNITY SERVICES COMMISSIONERS AND/OR STAFF

Cm. Tran reported on the Youth Benefit Concert and she attended the Special Meeting of City Council on March 21, 2015.

Cm. Thalblum reported she attended the Senior Center Advisory Committee Meeting on April 2, 2015.

Cm. Tucker reported he attended a meeting regarding bringing a Junior Reserve Officer Training Corps Program to Dublin High School; plans to attend the Tri-Valley Commissioner Dinner and the Senior Volunteer Appreciation Luncheon; and visited the Dougherty Hills Dog Park.

Vice Chair Ballesteros reported she attended the Dublin Youth Sports Liaison Committee meeting.

Chair Totaro asked if there has been any feedback from the youth sports groups regarding the Fallon Sports Park Phase II delay. Mr. McCreary stated no feedback has been received. Chair Totaro asked for the expected completion date. Mr. McCreary stated the new expected completion date would be spring 2017.

Chair Totaro recommended attending the Tri-Valley Commission Dinner to the Commissioners.

Cm. He asked about the progress of Sean Diamond Park (SDP). Mr. McCreary stated City Council approved funds for the design of the SDP to being on July 1, 2015, however no funds are available for the construction of the park in the current Five Year CIP. Cm. He commented on SDP being adjacent to Amador Elementary School opening in the fall. Mr. McCreary stated the City is working with DUSD for access to the playgrounds and turf area on weekends and after school as SPD would not be built at that time.

Cm. Blackburn reported she attended the Camp Parks, Military History Center Interpretive Plan Work Group field trip.

Cm. Deets reported he attended the St. Patrick’s Day Festival, and the Green and White Gala.

Cm. Minniear reported he also attended the Camp Parks, Military History Center Interpretive Plan Work Group field trip. Cm. Minniear commented on dogs in the Heritage Center Cemetery and the installation of the Fallon Sports Park Public Art Piece. Mr. McCreary stated the sculpture would be installed in conjunction with the Fallon Sports Park Phase II construction. Cm. Minniear asked if the SPD would have a Veterans Memorial feature. Mr. McCreary stated it was last discussed to have a Veteran Memorial feature at the Heritage Park as part of the Cemetery Project.

Ms. Cronin and Mr. McCreary provided program and project updates.

ADJOURNMENT

Being no further business, the meeting adjourned at 9:06 PM.

Respectfully submitted,

Jennifer Kransky
Senior Office Assistant

APPROVED:

Chairperson



AGENDA STATEMENT
PARKS AND COMMUNITY SERVICES COMMISSION
MEETING DATE: MAY 18, 2015

SUBJECT: **Youth Advisory Committee 2014-2015 Annual Report Presentation**
Prepared by Micki Cronin, Assistant Director of Parks and Community Services

ATTACHMENTS: None

RECOMMENDATION: Receive report

FINANCIAL STATEMENT: None

DESCRIPTION: One of the general responsibilities for the Youth Advisory Committee is to prepare an annual report on the accomplishments of the Youth Advisory Committee during the term. Two Committee Members will provide the Parks and Community Services Commission a presentation highlighting the accomplishments of the Youth Advisory Committee during the 2014-2015 term.

The general responsibilities of the Youth Advisory Committee as outlined in the Bylaws and Rules of Procedure are to:

- Provide input on youth services and programming to the Parks and Community Services Commission, City Council, and City Staff.
- Address issues that affect youth in the community.
- Assist with the promotion and implementation of youth activities.
- Generate and present an annual report on the accomplishments of the Youth Advisory Committee.

Advisory Committee Members will make a presentation to the Parks and Community Services Commission on the Advisory Committee's activities and accomplishments during the 2014-2015 term.

COPIES TO:

ITEM NO: 8.1



AGENDA STATEMENT
PARKS AND COMMUNITY SERVICES COMMISSION
MEETING DATE: May 18, 2015

- SUBJECT:** **Senior Center Marquee**
Prepared by Meghan Tiernan, Parks and Facilities Development Coordinator
- ATTACHMENTS:** Senior Center Marquee Conceptual Plan
- RECOMMENDATION:** Receive the Staff presentation and recommend approval of the concept plan to the City Council
- FINANCIAL STATEMENT:** Funds to purchase and install the marquee are anticipated to be approximately \$60,000. It is anticipated that the Dublin Senior Foundation will contribute up to \$30,000 towards the project, and the City will fund the balance.
- DESCRIPTION:** Staff explored the installation of an electronic marquee to be located in a planting area in front of the Senior Center building on the west side along Amador Valley Boulevard. The study included researching types of marquees that would be appropriate for the site, identifying potential locations, determining the appropriate size of the marquee for the site, and obtaining preliminary cost estimates from several vendors. Staff presented options for signs and locations to the Senior Center Advisory Committee on March 5 and the final conceptual plan on May 7.
- The conceptual design is a two-sided electronic reader-board-sign mounted on a pedestal with architectural detailing to match the Senior Center building. The overall scale of the sign is similar to the existing Dublin Senior Center / Wicklow Square sign to the east of the building along the Donohue Street.
- Two locations were considered, one was the lawn area in front of the building near the Starward Drive, and the other is the groundcover planting area near the intersection at Donohue Drive. During the field review Staff determined that the location near Starward Drive is more visible to passing traffic in both directions along Amador Valley Boulevard. Staff mocked up the sign location in the field to determine the appropriate location in relation to the building and sidewalk and to optimize visibility from the street.
- Staff is proposing removal of the lawn in this area and replacement with a woody groundcover to impede foot traffic in order to address the concerns regarding potential vandalism expressed by the Senior Center Advisory Committee. The landscape improvements would include replacing the existing

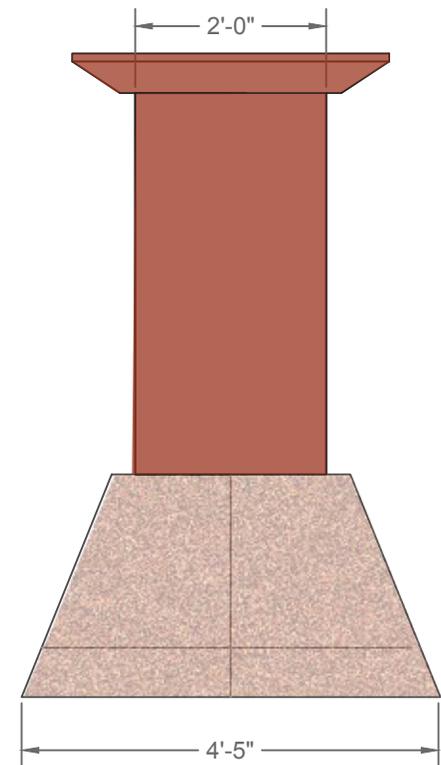
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ITEM NO: 8.2

spray irrigation with drip irrigation and may be eligible for a lawn conversion rebate from Zone 7. Staff will continue to explore the possibility of the lawn conversion rebate for this project.

The current cost estimate for the conceptual design alternatives including the landscape modifications is approximately \$60,000. The Dublin Senior Foundation will make a one-time contribution of \$30,000 towards construction of the sign and the City will fund the remainder.

The marquee would give the City the capability to promote Senior Center events and programs, citywide events, and requests from Dublin based nonprofit organization hosting a program or event at the Center that has a community benefit (i.e. the Dublin Senior Foundation's Bingo program, Holiday Boutique and Pasta Feed).



Senior Center Marquee
Conceptual Design

May 18, 2015



DRAFT AGENDA STATEMENT
PARKS AND COMMUNITY SERVICES COMMISSION
MEETING DATE: May 18, 2015

SUBJECT: **Appointment of Alternate Member to Dublin Crossing Community Park Master Plan Task Force**
Prepared by Rhonda Franklin, Administrative Analyst I

ATTACHMENTS: None

RECOMMENDATION: Select Commissioner Giannini as the Alternate Member to serve on the Dublin Crossing Community Park Master Plan Task Force.

FINANCIAL STATEMENT: None

DESCRIPTION: On April 15, 2014 the City Council approved the formation of a Dublin Crossing Community Park Master Plan Task Force.

At its May 19, 2014 meeting, The Parks and Community Services Commission selected Chair Anthony Totaro, with Vice Chair Connie Mack as the alternate, to serve on the Task Force. In December 2014, Ms. Connie Mack fulfilled her maximum term of office on the Commission. As a result, Staff is recommending that the Commission select a new alternate to represent the Commission on the Task Force. Mr. Joe Giannini, currently a Parks and Community Services Commissioner, was selected to sit on the Task Force as a member of the public before being appointed to the Commission. Therefore Staff is recommending that Mr. Giannini be selected as the alternate so that he may continue to utilize the project knowledge he has gained thus far in serving on the Task Force.

The alternate serves on the Task Force in the event the selected Commissioner is not available.

Background

The 30-acre Dublin Crossing Community Park will be centrally located in Dublin at the intersection of Dublin Boulevard and the future Scarlett Drive extension on a portion of the current Camp Parks property. The park will be developed over three phases with 10-acres developed in each phase. The master planning process is scheduled to be completed in Fiscal Year 2014-2015.

The purpose of the Task Force is to provide input and direction on the development of a comprehensive Dublin Crossing Community Park Master Plan. The Task Force is charged with the following tasks:

- Identify the recreational needs of the residents who reside in the immediate vicinity of the park.
- Identify the recreational needs of the overall Dublin community who will be served by the park.
- Identify the recreational facilities, both passive and active, that should be included in the park.

COPIES TO:

ITEM NO: 8.3

- Identify the park and recreational amenities that should be included in each phase.
- Ensure that the park is designed in accordance with the standards contained in the Park and Recreation Master Plan.

The Task Force is comprised of the following representatives:

- Community Members at Large (15)
- Commissions and Committees
 - Heritage and Cultural Arts Commissioner (1)
 - Parks and Community Services Commissioner (1)
 - Senior Center Advisory Committee Member (1)
 - Youth Advisory Committee Member (1)
- Agency Partners
 - SunCal Development (1)
 - Alameda County Surplus Property Authority (1)
 - Camp Parks Garrison Command (1)
- Non-Profit Organizations
 - Valley Children’s Museum (1)
 - Youth Sports Organizations (2)
 - Adult Sports Organization (1)

At the completion of the Task Force the draft Master Plan will be presented to the entire Parks and Community Services Commission for input prior to being presented to City Council for adoption.